TOWN OF PITKIN, COLORADO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2021

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Board of Trustees Town of Pitkin Pitkin, Colorado

INDEPENDENT AUDITORS' REPORT

Report on the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and each major fund, of Town of Pitkin (the "Town") as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Town of Pitkin as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows, for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Town of Pitkin and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures of the financial statements.
- ➤ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- ➤ Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required budgetary information on page 15 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has not presented the management's discussion and analysis that governmental accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion is not affected by this missing information.

November 3, 2022

John Cuther & Associates, LLC



STATEMENT OF NET POSITION As of December 31, 2021

A CONTENTO	Governmental Activities
ASSETS	db 242,007
Cash and Investments	\$ 362,997
Restricted Cash and Investments	16,311
Other Recievables	16,198
Property Taxes Receivable	25,601
Capital Assets, Not Depreciated	19,400
Capital Assets, Depreciated, Net of Accumulated Depreciation	173,527
TOTAL ASSETS	614,034
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	
Accounts Payable	12,398
Accrued Expenses	27
TOTAL LIABILITIES	12,425
DEFERRED INFLOWS OF RESOURCES	
Deferred Revenue - Property Taxes	25,601
TOTAL DEFERRED INFLOWS OF RESOURCES	25,601
NET POSITION	
Net Investment in Capital Assets	192,927
Restricted for Emergencies	4,500
Restricted for Parks and Recreation	16,198
Unrestricted	377,395
TOTAL NET POSITION	\$ 591,020

STATEMENT OF ACTIVITIES Year Ended December 31, 2021

					Net (Expense)
		PRO	GRAM REVEN	NUES	Revenue and Changes
		_	Operating	Captial	in Net Position
		Charges	Grants and	Grants and	Governmental
FUNCTIONS/PROGRAMS	PROGRAMS Expenses		for Services Contributions Co		Activities
PRIMARY GOVERNMENT		_			
Governmental Activities					
General Government	\$ 53,317	\$ -	\$ -	\$ 22,750	\$ (30,567)
Public Works	31,619	8,218	1,072	-	(22,329)
Parks and Recreation	1,970		-		(1,970)
Total Governmental					
Activities	\$ 86,906	\$ 8,218	\$ 1,072	\$ 22,750	(54,866)
	GENERAL RI	EVENUES			
	Property Tax	tes			23,935
	Sales Tax				75,255
	Other Tax				2,882
	Interest				982
	Other				39,846
	TOTAL GEN	IERAL REVEN	NUES		142,900
	CHANGE IN	NET POSITIO	ON		88,034
	NET POSITIO	ON, Beginning			502,986
	NET POSITIO	ON, Ending			\$ 591,020

BALANCE SHEET GOVERNMENTAL FUNDS December 31, 2021

	ENERAL FUND
ASSETS Cash and Investments Restricted Cash and Investments Other Receivables	\$ 379,308 16,198 15,012
Property Taxes Receivable TOTAL ASSETS	\$ 25,601 436,119
LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCES LIABILITIES	
Accounts Payable Accrued Expenses	\$ 12,398 27
TOTAL LIABILITIES	 12,425
DEFERRED INFLOWS OF RESOURCES Deferred Property Tax Revenue	 25,601
FUND BALANCES Restricted for Emergencies Restricted for Parks and Recreation Committed Resources Unassigned	 4,500 16,198 94,261 283,134
TOTAL FUND BALANCES	398,093
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.	 192,927
Net position of governmental activities	\$ 591,020

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS Year Ended December 31, 2021

	ENERAL FUND
REVENUES	
Taxes	\$ 102,072
Charges for Services	8,218
Interest	982
Other	 63,668
TOTAL REVENUES	 174,940
EXPENDITURES	
Current	
General Government	45,690
Public Works	31,619
Parks and Recreation	 1,970
TOTAL EXPENDITURES	 79,279
NET CHANGE IN FUND BALANCE	95,661
	,
FUND BALANCE, Beginning	 302,432
FUND BALANCE, Ending	\$ 398,093

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year Ended December 31, 2021

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:

are Different Decade.	
Net Changes in Fund Balances - Total Governmental Funds	\$ 95,661
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation	
expense. This is the amount of the depreciation expense for the year.	 (7,627)
Change in Net Position of Governmental Activities	\$ 88,034

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS Year Ended December 31, 2021

	ENERAL FUND
REVENUES	
Taxes	\$ 102,072
Charges for Services	8,218
Interest	982
Other	 63,668
TOTAL REVENUES	 174,940
EXPENDITURES	
Current	
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RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year Ended December 31, 2021

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Change in Net Position of Governmental Activities	\$ 88,034

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Fund Equity (Continued)

Capital Assets – Capital assets are defined by the Town as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at estimated fair market value at the date of donation.

Long Term Obligations - In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. The Town has no long term obligations as of December 31, 2021.

Deferred Inflows of Resources

In addition to liabilities, the statement of financial position and balance sheets will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position and fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

Net Position

The government-wide financial statements, utilize a net position presentation. Net position is categorized as investment in capital assets, restricted, and unrestricted.

Net Investment in Capital Assets includes the Town's capital assets (net of accumulated depreciation) reduced by the outstanding balances of bonds that are attributable to the acquisition, construction, or improvement of those assets.

Restricted Net Position includes assets that have third-party (statutory, bond covenant, or granting agency) limitations on their use. The Town typically uses restricted assets first, as appropriate opportunities arise, but reserves the right to selectively defer the use until a future project.

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net Position (Continued)

Unrestricted Net Position typically includes unrestricted liquid assets. The Board has the authority to revisit or alter this designation.

Net Position/Fund Balance Classification

Fund Balance Classification - The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- <u>Nonspendable</u> This classification includes amounts that cannot be spent because they are either not in a spendable form (such as inventories and prepaid amounts) or are legally or contractually required to be maintained intact. The Town has no amounts classified as nonspendable for the year ended December 31, 2021.
- Restricted This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The Town has classified Emergency Reserves as being restricted because their use is restricted by State Statute for declared emergencies.
- Committed This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Trustees. These amounts cannot be used for any other purpose unless the Board of Trustees removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The Town has committed resources for Streets, Cemetery, Town Hall, Parks and Recreation, and Capital Improvements, as of December 31, 2021.
- <u>Unassigned</u> This classification includes the residual fund balance for the General Fund. The
 Unassigned classification also includes negative residual fund balance of any other
 governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property Taxes

Property taxes are levied on or before December 15 and attach as an enforceable lien on property on January 1. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer's office collects property taxes and remits to the Town on a monthly basis.

Since property tax revenues are collected in arrears during the succeeding year, a receivable and corresponding deferred revenue are recorded at December 31. As the tax is collected in the succeeding year, the deferred revenue is recognized as revenue and the receivable is reduced.

NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets and Budgetary Accounting

Budgets are adopted on a basis consistent with generally accepted accounting principles. An annual appropriated budget is adopted for the General Fund. All annual appropriations lapse at fiscal year-end.

The Town adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- Budgets are required by state law for all funds. The budget includes proposed expenditures and the means of financing them. All budgets lapse at year end.
- Public hearings are conducted by the Board of Directors to obtain citizen comments.
- Prior to December 31, the budget is adopted by formal resolution.
- Expenditures may not legally exceed appropriations at the fund level.
- Revisions that alter the total expenditures of any fund must be approved by the Board of Directors. Budgeted amounts reported in the accompanying financial statements are as originally adopted and amended by the Board of Directors.

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 3: <u>CASH AND INVESTMENTS</u>

Deposits

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations.

At December 31, 2021, State regulatory commissioners have indicated that all financial institutions holding deposits for the Town are eligible public depositories. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

The Town has a formal policy that limits their exposure to custodial credit risk. This policy limits deposits only to accounts managed in accordance with the Colorado Public Deposit Protection Act (PDPA).

At December 31, 2021, the Town had deposits with financial institutions with a carrying amount of \$249,863. The bank balances with the financial institutions were \$260,788. All of these balances were covered by federal depository insurance.

Investments

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Colorado statutes specify in which instruments the units of local government may invest which includes:

- Obligations of the United States and certain U.S. government agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Local government investment pools

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 3: CASH AND INVESTMENTS (Continued)

Investments (Continued)

- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

Local Government Investment Pool

The Town had invested \$145,643 in the Colorado Surplus Asset Fund Trust (CSAFE) an investment vehicle established for local government entities in Colorado pursuant to Title 24, Article 75, Part 7 of the Colorado Revised Statues, to pool surplus funds for investment purposes. The State Securities Commissioner administers and enforces the requirements of creating and operating the Pools. CSAFE reports its underlying investments at amortized cost and is considered a qualifying external investment pool under GASB Statement 79. CSAFE operates similar to money market funds where each share is equal in value to \$1.00. The fair value of the position in the pools is the same as the value of the pooled shares.

CSAFE is rated AAAm by Standard and Poor's. The designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. Substantially all securities are owned by the pools and held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by the pools. Investments of the pools comply with state statues, consisting of U.S. Treasury bills, notes and note strips, repurchase agreements, U.S. Instrumentalities, Commercial Paper, Bank Deposits and Money Market Funds. CSAFE does not have any limitations or restrictions on participant withdrawals.

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 4: <u>CAPITAL ASSETS</u>

Capital assets activity for the year ended December 31, 2021 is summarized below:

	Balances <u>12/31/20</u>		Additions	<u>Deletions</u>	alances /31/21
Governmental Activities					
Capital Assets, not depreciated					
Land	\$ 19,400	\$		\$ 	\$ 19,400
Capital Assets, depreciated					
Buildings	244,190		-	-	244,190
Furniture & Fixtures	 24,208			 	24,208
Total Capital Assets, depreciated	 268,398			 	268,398
Less Accumulated Depreciation					
Buildings	63,036		7,627	-	70,663
Furniture & Fixtures	 24,208			 	 24,208
Total Accumulated Depreciation	 87,244	_	7,627	 	 94,871
Total Capital Assets, depreciated, net Governmental Activities,	 181,154		(7,627)	 	 173,527
Capital Assets, Net	\$ 200,554	\$	(7,627)	\$ 	\$ 192,927

Depreciation expense was charged to the General Government activity.

NOTE 5: CAPITAL CREDITS

The Town has been purchasing power from the Gunnison County Rural Electric Association (GCEA), a co-op, for street lights. According to GCEA, certain capital credits were to be allowed to purchasers of power and were to be paid out after 15 years. GCEA must hold such credits pursuant to mortgage requirements. Due to outside circumstances beyond the control of GCEA, the uncertainty of electric rates and the fact that payment of the credits is at the discretion of the GCEA Board of Directors, there is no assurance that these credits will be paid out in the future. Therefore, no provision has been made

NOTE 6: COMMITMENTS AND CONTINGENCIES

Tabor Amendment – In November 1992, Colorado voters passed the Tabor Amendment to the State Constitution which limits state and local government tax powers and imposes spending limitations. Fiscal year 1993 provides the basis for limits in future years to which may be applied allowable increases for inflation and growth. On November 2005, voters within the Town approved the collection, retention and expenditure of property taxes, specific ownership taxes, interest income and any other income of the Town. The Town has established an emergency reserve, representing 3% of qualifying expenditures, as required by the Amendment. At December 31, 2021, the emergency reserve of \$4,500 was recorded in the General Fund.

NOTES TO THE FINANCIAL STATEMENTS December 31, 2021

NOTE 7: RISK MANAGEMENT

The Town is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town carried commercial insurance for these risks of loss. Settled claims have not exceeded insured amounts in the last three years.

NOTE 8: CONSERVATION TRUST FUND

For the year ended December 31, 2021, the Town reported \$336 of receipts from the State of Colorado, \$6 of interest earned and \$730 of lottery receipts shared by the Gunnison County Metropolitan Recreation District. The Town had \$4,500 of Conservation Trust Fund expenditures. The year-end balance of remaining Conservation Trust Funds was \$11,459, which is reported as restricted fund balance in the General Fund.

NOTE 9: SUBSEQUENT EVENTS

Potential subsequent events were considered through November 3, 2022. It was determined that no events were required to be disclosed through this date.

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GENERAL FUND BUDGETARY COMPARISON SCHEDULE

Year Ended December 31, 2021

		2021				
	ORIGINAL AND FINAL	A CYTH I A I	VARIANCE Positive			
REVENUES	BUDGET	ACTUAL	(Negative)			
Local Sources						
Property Taxes	\$ 23,950	\$ 23,935	\$ (15)			
Sales Tzs	30,000	75,255	45,255			
Other Taxes	6,8 00	2,882	(3,918)			
Grants and Donations	8,957	23,822	14,865			
Charges for Services	3,642	8,218	4,576			
Interest	15	982	967			
Miscellaneous	40,465	39,846	(619)			
TOTAL REVENUES	113,829	174,940	61,111			
EXPENDITURES						
General Government						
Salaries and Benefits	11,040	10,334	706			
Office Expenses	11,850	11,222	628			
Insurance	6,079	4,487	1,592			
Contrict Services	4,800	4,775	25			
Professional Fees	13,050	8,150	4,900			
Repairs and Maintenance	12,200	6,722	5,478			
Public Works						
Contrict Labor	38,796	18,644	20,152			
Repairs and Maintenance	1,485	12,975	(11,490)			
Parks and Recreation						
Repairs and Maintenance	2,000	1,970	30			
TOTAL EXPENDITURES	101,300	79,279	22,021			
NET CHANGE IN FUND BALANCE	12,529	95,661	83,132			
FUND BALANCE, Beginning	25,000	302,432	277,432			
FUND BALANCE, Ending	\$ 37,529	\$ 398,093	\$ 360,564			