

# PITKIN TOWN MEETING at the Newcomb Community Center

December 14<sup>th</sup> 2020 at 7pm

To participate remotely, please call (720)386-9023 and use access code 257210

---

## Minutes

---

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:09pm. Trustees Jerra Garetson and Tom Gibb were present. Trustee Lucinda Lull was present via telephone. Attorney Chris Mochulsky was present via telephone. Minutes taken by Clerk Sara Gibb.
2. **Public comments\*:** Pitkin Volunteer Fire Department. Vikki Archuleta, treasurer of the PVFD, amended a previous request by the PVFD to ask for both the firehouse and land to be deeded to the PVFD (previous request was for land only)
3. **Town Attorney Report\*\*:** No report
4. **For Council Action\*\*:**
  - 12-1 Approve meeting minutes: November 9<sup>th</sup> regular meeting and November 17<sup>th</sup> special meeting and work session

**Motion to approve the minutes from the November 9<sup>th</sup> regular meeting as corrected and the November 17<sup>th</sup> special meeting and work session made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 3-0.**

- 9-3 Discuss and vote on Town of Pitkin snow plowing policy

Item tabled

- 12-3 Discuss and vote on updated Pitkin Volunteer Fire Department request

Prior to tonight, Attorney Mochulsky provided a memo to the Board of Trustees stating that he believed the firehouse property could be deeded to the PVFD via an ordinance.

Trustee Tom Gibb believes this is a good plan. He does not believe the PVFD will dissolve, however, he would like that in the event that the PVFD should dissolve or if they decide not to own the property any longer, it would come back to the Town.

Vikki Archuleta believes that is doable if the attorney can write up an ordinance to that effect. She believes that if a non-profit organization dissolves, its assets must go to another non-profit. Vikki will poll the PVFD board on the proposition from the Town.

Once the Town hears back from Vikki, the attorney will be directed to draft an ordinance.

Attorney Mochulsky stated that Trustee Tom Gibb's interpretation of his memo was accurate and that he could draft such an ordinance

Trustee Lucinda Lull stated via telephone that she concurs with the Board's direction with this item.

Public comments: Pete Olson, Jesse Garetson

12-4 Receive updated Zoning Code (2020 DRAFT) and set a date for a public hearing

Trustee Tom Gibb reported that he sat through all but one meeting as the Zoning Board worked through the code. He was amazed at how well they seemed to do. He said the code seems solid. Trustee Jerra Garetson has reviewed the ordinance [code] and updates and does not see any reason that this shouldn't go to a public hearing.

12-5 **Public Hearing – Town of Pitkin 2021 Budget**

**Public hearing opened at 8:03pm**

**Public comments: Ramon Reed, Jesse Garetson, Suzy Metzler, Pete Olson, Thomas Kelley**

**Motion to close the public hearing made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 3-0. Public hearing closed at 8:34.**

12-6 Discuss and vote on Resolutions 2020-9 (Adopt Budget), 2020-10 (Set Mill Levy), 2020-11(Appropriate Sums of Money)

Clerk Sara Gibb reviewed changes made based on budget adjustments.

**Motion to approve Resolutions 9, 10, and 11 series 2020 made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 3-0.**

12-7 Review treasurer's report. Vote to approve December 2020 disbursements

Treasurer Sara Gibb reviewed added disbursements.

**Motion to approve December 2020 disbursements made by Trustee Jerra Garetson.  
Seconded by Trustee Tom Gibb. Motion carried 3-0.**

**5. Updates/Planning/Discussion\*\*:**

- Discuss liquor licensing procedure (Clerk)

Review by Clerk

CLERK WILL DRAFT POLICY

Public comments Suzy Metzler, Jesse Garetson, Thomas Kelley

- Discuss reserve policy for the Town of Pitkin

Item tabled

- Set work sessions and discuss future agenda items

Board needs to: review snow plow policy, vacation policy, work session to develop reserve policy - Monday January 25<sup>th</sup> at 7:15 WORK SESSION (reserve policy, snow removal, vacation policy)

**6. Reports\*\*:**

- Town Mayor – Eddy Balch – The Town is currently on a trial for snow plowing. The county would like to see how plowing works with the maintainer. After the county has completed the trial they will inform the Town if they will continue to plow. Currently all town streets are being addressed by the county or QCC. Please contact the Street Commissioner or Mayor Balch with concerns about streets or plowing. Do not contact the county. Mayor Balch has taken a poll from Board members, who all feel it is important to meet in person. The Town has purchased sneeze shields to provide additional protection for Board members and constituents attending meetings.
- Town Clerk – Sara Gibb - Nominating petitions for Trustee will be available for circulation on Tuesday, January 12<sup>th</sup>  
Please see written reports for the following:
  - Building Inspector – Tom Gibb (interim) – no report
  - Sanitarian – vacant
  - Fire Department – Rand Makowski – no report
  - Zoning Board – Jesse James Garetson
  - Cemetery – Mark Rossmiller
  - Environmental Health – Cyndi Wick
  - Streets – Jesse James Garetson

- Ditches – John Rowan
- Town Hall – Garry Winget
- Parks and Rec – Sara Lamar

**9. Adjourn: Motion to adjourn made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motino carried 3-0. Meeting adjourned at 9:25pm.**

The next regularly scheduled meeting will be held **Monday, January 11th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at [thetownofpitkin@gmail.com](mailto:thetownofpitkin@gmail.com) no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.

*\*Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

*\*\*Any item on the agenda may be subject to an executive session*

If special accommodation or alternative access is required, please contact the Town Clerk at [thetownofpitkin@gmail.com](mailto:thetownofpitkin@gmail.com) or (970)787-0031 at least 48 hours prior to the scheduled meeting