

PITKIN TOWN MEETING

Newcomb Community Center

November 8th 2021 at 7pm

MINUTES

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:01pm. Trustees Ramon Reed, Jerra Garetson, Lucinda Lull and Tom Gibb were present. Attorney Chris Mochulsky was present. Minutes taken by Clerk Sara Gibb.
2. **Public comments*:** No comments
3. **Town Attorney Report**:** No report
4. **For Council Action**:**
 - 11-1 Approve meeting minutes: October 11th regular meeting

Motion to approve the minutes of October 11, 2021 made by Trustee Ramon Reed. Seconded by Trustee Lucinda Lull. Motion carried 5-0.
 - 9-3 Discuss and vote on Town of Pitkin Snow Removal Policy

Item Tabled
 - 11-2 Discuss and vote to direct the Town of Pitkin Internet Committee and/or its members to pursue grant funding for Broadband in the Town of Pitkin

Motion to direct the Town of Pitkin Internet Committee and/or its members to pursue grant funding for Broadband in the Town of Pitkin made by Trustee Jerra Garetson. Seconded by Trustee Ramon Reed. Motion carried 5-0.
 - 11-3 Discuss and vote on bid for snow plowing for winter 2021-2022

A bid was received from Gunnison Valley Excavation. Mayor Eddy Balch unsealed the bid and read the agreement.
Service rate - \$100/hour with a 2-hour mobilization rate
Service dates – 11/20/2021 to 3/31/2022
Snow pole placing \$35/hour plus cost of poles
Street Commissioner Jesse James communicated with both Jim and Christian regarding locations in town that require opening by 7a.m. He believes that the costs are reasonable (both the pole-placing and plowing costs)
Trustee Ramon Reed asked for clarification on the statement “sole provider” as used

in the proposal. Trustee Jerra Garetson stated that the Board needs to obtain proof of liability insurance. Clerk Sara Gibb will obtain responses to the following issues and email that information to the Board as soon as it is received:

The Board would like references. Clarification on "sole provider" What if a resident wants to plow some footage in front of their property (will likely not be the full width) Where will the operators be responding from? What time can they arrive in Pitkin to begin plowing. Board would like hours per event, events (with dates), hours with each attachment (blade vs. blower), what triggers them coming out? Do they expect a phone call? Proof of liability insurance

Mayor Eddy Balch asked if the Board would be comfortable with him executing the contract if information received is satisfactory. The Board agreed that Mayor Eddy Balch should execute the contract if information received is satisfactory.

Public comments: Pete Olson, Cory Nasso

- 11-4 Executive session for a conference with the Town Attorney for the purpose of receiving legal advice on zoning change request and quasi-judicial hearings pursuant to C.R.S. § 24-6-402(4)(b)

Motion to enter into executive session for a conference with the Town Attorney for 20 minutes for the purpose of receiving legal advice on zoning change request and quasi-judicial hearings pursuant to C.R.S. 24-6-402 made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 5-0.

Trustees moved into Executive Session at 7:50pm.

Executive Session began at 7:52pm.

Mayor Eddy Balch was present. Trustees Ramon Reed, Lucinda Lull, Jerra Garetson, Tom Gibb were present.

Clerk Sara Gibb was present. Attorney Chris Mochulsky was present.

Executive Session concluded at 8:10pm.

At 8:11pm, Mayor Balch read the list of participants and asked the Board if any member believed that the discussion within the executive session was off-topic. There were no concerns stated.

- 11-5 Discuss and vote on a date for a public hearing regarding a zoning change request for 900 State Street

The Board and applicant agreed to a public hearing on December 13th in conjunction with the regular meeting.

11-6 Review treasurer's report; Vote to approve November 2021 disbursements

Motion to approve the November 2021 Disbursements made by Trustee Lucinda Lull. Seconded by Trustee Jerra Garetson. Motion carried 5-0.

Updates/Planning/Discussion:**

- Review and Discuss Town of Pitkin 2022 Budget

Trustee Ramon Reed asked several questions about the budget draft. There was discussion about various budget figures, including street maintenance and plowing.

The Board took a brief recess from 8:55-8:58 to reset the conference call.

- Discuss Zoning Code revisions

Item tabled

- Set work sessions and discuss future agenda items

5. Reports:**

- Town Mayor – Eddy Balch
- Town Clerk – Sara Gibb – still working on bank account – they are requesting articles of incorporation, which do not exist
- Building Inspector – Tom Gibb (interim)
- Sanitarian – vacant
- Fire Department – Rand Makowski
- Zoning Board – Jesse James Garetson – in addition to the written report, Jesse commented on the budget and stated that many culverts need to be replaced and bridges are deteriorating. He also stated that he has put in many tractor hours and will not be able to provide an equivalent number of hours next year. The Town will need to hire someone to provide some of these man-hours. He stated that volunteers are becoming burned out, including the Ditch Commissioner, who resigned this year.
- Cemetery – Mark Rossmiller
- Environmental Health – Cyndi Wick

- Streets – Jesse James Garetson
- Ditches – Vacant
- Town Hall – Garry Winget
- Parks and Rec – Sara Lamar

9. Adjourn Motion to adjourn the meeting made by Trustee Tom Gibb. Motion seconded by Trustee Lucinda Lull. Motion carried 5-0. Meeting adjourned at 9:16pm

The next regularly scheduled meeting will be held **Monday, December 13th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

***Any item on the agenda may be subject to an executive session*

If special accommodation or alternative access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0031 at least 48 hours prior to the scheduled meeting

Reports

Commissioner and Community

- Building Inspector –Tom Gibb (Interim) – No report
- Fire Department – Rand Makowski – No report
- Zoning Board – Jesse James Garetson – A meeting was held last month.
- Environmental Health – Cyndi Wick – No report for November 2021
- Streets – Jesse James Garetson: Very little has happened over the last three months in the way of maintenance. Ramon Reed was appointed at the October meeting to work with the County for Pitkin’s snow removal. He has visited with Marlene. Sparky has traveled to Pitkin and driven the Town with Tom Gibb, Ramon Reed, and Jesse Garetson. A few adjustments need to be made, per Sparky’s request, but will have to wait as Jesse is out of commission until December. Jesse has continued to update residents who plan to reside in Pitkin for winter and will need snow removal. To date, the Town has requests for approximately 35 blocks (2 miles) of gravel streets and lanes (not counting Main and paved 9th). Jesse is excited to receive possibly 2 bids for plowing outside of the County’s possible routes or possibly for the entire 35 blocks of snow removal needed.
- Ditches – Vacant – Report given by Jesse James Garetson: Mayor Balch closed the head gate on 10/24/2021
- Cemetery – No report until spring 2022.
- Town Hall – Garry Winget – The engineer has completed drawings for the repairs to the cracked wall in Town Hall. We will move forward with these plans and prepare a preliminary State Historical Fund grant in December.
- Parks and Rec – Sara Lamar – Working with volunteers on an updated set of plans for the 9th Street park. A survey has been scheduled for Spring 2022. Surveyor may come up and mark pins prior to completing the full survey and report.