

Town of Pitkin
Check Detail
August 1 - 10, 2020

| Date | Name | Account | Paid Amount |
|------------|-----------------------|---------------------------------------|-------------|
| 08/10/2020 | Cyndi Wick | 1001 · Cash - Operating | |
| | | 6960 · Environmental Health | -48.95 |
| TOTAL | | | -48.95 |
| 08/10/2020 | Sara Gibb RE | 1001 · Cash - Operating | |
| | | 6300 · Office Supplies & Postage | -4.10 |
| | | 6300 · Office Supplies & Postage | -16.02 |
| TOTAL | | | -20.12 |
| 08/10/2020 | The Paper Clip | 1001 · Cash - Operating | |
| | | 6302 · Office Supplies & Postage | -8.34 |
| TOTAL | | | -8.34 |
| 08/10/2020 | Mayberry and Co. L... | 1001 · Cash - Operating | |
| | | 6001 · Accounting | -4,500.00 |
| TOTAL | | | -4,500.00 |
| 08/10/2020 | GCEA | 1001 · Cash - Operating | |
| | | 5260.2 · Town Hall - Utilities | -32.88 |
| TOTAL | | | -32.88 |
| 08/10/2020 | Eddy Balch | 1001 · Cash - Operating | |
| | | 5040 · Service Provided - Mayor | -300.00 |
| TOTAL | | | -300.00 |
| 08/10/2020 | Sara Gibb | 1001 · Cash - Operating | |
| | | 6900.1 · Wages - Town Clerk | -800.00 |
| | | 2210 · FICA , Medicare, & FIT Paya... | 122.40 |
| | | 6510 · FICA & Medicare Expense | -61.20 |
| TOTAL | | | -738.80 |
| 08/10/2020 | Gunnison Law and... | 1001 · Cash - Operating | |
| | | 5060 · Service Provided - Legal | -637.50 |
| TOTAL | | | -637.50 |
| 08/10/2020 | Jesse Garetson | 1001 · Cash - Operating | |
| | | 5160.1 · Streets - Maintenance Exp... | -1,242.50 |
| TOTAL | | | -1,242.50 |

Employee: Sara Gibb
Position: Clerk/Treasurer
Period: July, 2020

Clerk/treasurer:

7/1/20 0.92h (Phone calls, email, website)

7/2/20 0.23h (Bow)

7/3/20 0.35h (EHA meet; Website, phone call, email ; (null))

7/5/20 0.75h (Email, paperwork)

1.85h subtracted (paused)

7/6/20 0.55h Meeting prep. Unable to access email due to internet issues

7/7/20 1.55h Email, meeting prep ; Meeting prep, finances ; Meeting prep

7/8/20 2.63h 1.08h subtracted (paused) Finances, meeting prep, email, paperwork; Finances, filing

7/9/20 0.38h (Meeting prep) 0.33h subtracted (paused)

7/10/20 2.2h (Email, meeting prep ; Meeting prep, finances) 13.85h subtracted (paused)

7/13/20 3.82h (Meeting prep; Reg meeting) 0.45h subtracted (paused)

7/14/20 0.22h (Bow)

7/15/20 1.02h (Email, website)

7/16/20 1.48h (Bills, email, PO,)

7/17/20 4.07h Email, finances, website, meeting prep, phone calls, filing ; Review audio, budget survey

7/20/20 3.53h (Hearing, website email; Phone call; Zb meeting)

7/21/20 1.32h Email, paperwork, phone calls, ; Bow, paper clip, county

7/23/20 1.45h (Meeting prep, email, town hall; Rocky MTN trophy)

7/24/20 0.32h (Email, ; Email)

7/26/20 1.43h (Email, meeting prep, filing)

1.18h subtracted (paused)

7/27/20 2.22h (Special meeting ; Email)

7/29/20 0.53h (Email, survey)

7/30/20 5.9h

0.92h subtracted (paused)

Meeting prep, budget, filing, email, phone calls, website, finances; Meeting notice, email, notice delivery (Archuleta);
Meeting prep, budget prep

7/31/20 0.52h (Email, budget; Email, paperwork)

Total: 37.38h

Invoice

Mayberry & Company LLC
8310 S Valley Highway, Suite 300
Englewood, CO 80112

| | |
|-----------|-----------|
| Date | Invoice # |
| 7/17/2020 | 527 |

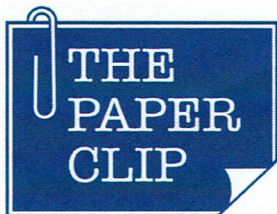
Bill To

Town of Pitkin
PO Box 9
Pitkin, CO 81241

| Item | Description | Amount |
|----------------|--|----------|
| Audit services | Final billing on audit for December 31, 2019 | 4,500.00 |

| | |
|------------------|--------|
| Payments/Credits | \$0.00 |
|------------------|--------|

| | |
|-------------|------------|
| Balance Due | \$4,500.00 |
|-------------|------------|



Date

Invoice Number

07/21/20

1902888-0

Invoice

CUSTOMER # TOWOFF DEPT
BILLING ADDRESS
TOWN OF PITKIN
P.O. BOX 9

PITKIN CO 81241

CHARGE
INVOICE
ROUTE # GU

SALESMAN GU TIME 13:31:19
WRITER NEH PAGE 1
PHONE 970-787-0968
PO #SARA

SHIPPING ADDRESS
TOWN OF PITKIN
P.O. BOX 9

PITKIN CO 81241

| ITEM NUMBER | CO. DESCRIPTION | ORDER QTY | BACK QTY | SHIP QTY | UN | D | NET PRICE | EXTENDED PRICE |
|-------------|---------------------------------|-----------|----------|----------|----|---|-----------|----------------|
| 75026 | MEA ENVEL, #10, TINT, S/S, #20, | 2 | | 2 | BX | * | 4.170 | 8.34 |

Thank You For Your Business!

Remit To: The Paper-Clip. LLC

Mailing: P.O. Box 716 Gunnison, CO 81230

Phone 970-641-1107 Fax 970-641-6373

Order/pay bill online: www.thepaperclip.com

NET 30 DAYS Charge for Past Due Amounts 2% Per Month

SUB-TOTAL 8.34

TOTAL 8.34

Quartz Creek Properties

OAKLEY
200 HUDSON AVE
OAKLEY, KS 67748-9998
196644-0748
(800)275-8777
05/12/2020 01:14 PM

| Product | Qty | Unit Price | Price |
|----------------|-----|------------|---------------|
| Uncle Sams Hat | 1 | \$0.15 | \$0.15 |
| Total: | | | <u>\$0.15</u> |

Cash *xtra postage* \$0.15

Preview your Mail
Track your Packages
Sign up for FREE @
www.informedelivery.com

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
<https://postalexperience.com/Pos>
840-5680-0508-002-00018-24128-01

or scan this code with
your mobile device:



1-800-410-7420.

QUARTZ CREEK COUNTS

Receipt # 840-5680-0508-2-1824128-1
Clarksburg

(USPS Return Receipt #)
(9590940258300034841736)
First-Class Mail® 1 \$0.55 \$0.55
Letter
(Domestic)
(PITKIN, CO 81241)
(Weight:0 Lb 0.80 Oz)
(Estimated Delivery Date)
(Saturday 05/16/2020)
Certified \$3.55
(USPS Certified Mail #)
(70161970000075384828)
Return Receipt \$2.85
(USPS Return Receipt #)
(9590940258300034841804)
First-Class Mail® 1 \$0.55 \$0.55
Letter

(Domestic)
(CYPRESS, TX 77429)
(Weight:0 Lb 0.80 Oz)
(Estimated Delivery Date)
(Monday 05/18/2020)
Certified \$3.55
(USPS Certified Mail #)
(70161970000075384798)
Return Receipt \$2.85
(USPS Return Receipt #)
(9590940258300034841781)

(Domestic)
(IRVING, TX 75039)
(Weight:0 Lb 0.80 Oz)
(Estimated Delivery Date)
(Monday 05/18/2020)
Certified \$3.55
(USPS Certified Mail #)
(70161970000075384781)
Return Receipt \$2.85
(USPS Return Receipt #)
(9590940258300034841774)
First-Class Mail® 1 \$0.55 \$0.55
Letter

(Domestic)
(ALEDO, IL 61231)
(Weight:0 Lb 0.80 Oz)
(Estimated Delivery Date)
(Monday 05/18/2020)
Certified \$3.55
(USPS Certified Mail #)
(70161970000075384774)
Return Receipt \$2.85
(USPS Return Receipt #)
(9590940258300034841767)
First-Class Mail® 1 \$0.55 \$0.55
Letter

(Domestic)
(PITKIN, CO 81241)
(Weight:0 Lb 0.80 Oz)
(Estimated Delivery Date)
(Saturday 05/16/2020)
Certified \$3.55
(USPS Certified Mail #)
(70161970000075384750)
Return Receipt \$2.85
(USPS Return Receipt #)
(9590940258300034841750)


Total: \$48.80

Cash \$50.00
Change (\$1.20)



**UNITED STATES
POSTAL SERVICE®**

**USPS® Receipt for
Money or Services**

| | | | | | |
|--|--|---|--|---------------------------------------|---|
| Post Office: <u>Pitkin 81241</u> | | Station | | Receipt Number <u>00</u> | |
| <input type="checkbox"/> P.O. Receipt for Money | | Finance Number | | Unit ID | AIC Number |
| Receipt for: (indicate purpose) <u>Certified letter</u> | | | | | Amount \$ <u>4.10</u> |
| Received from: (show address only when receipt is mailed) | | | | Permit Number or SSN (Employees only) | |
| <input type="checkbox"/> P.O. Box/Caller Service Fees | | Information on your PS Form 1093, <i>Application for Post Office Box or Caller Service</i> , must be updated if it is changed. For regulations pertaining to P.O. Boxes, see rules for use of Post Office Boxes and Caller Service on PS Form 1093. | | | |
| Customer name: <u>Sara Gibb</u> | | | | Amount \$ | AIC Number |
| Box/Caller Number(s) | | <input type="checkbox"/> For one semiannual payment period (AIC 158) <input type="checkbox"/> For annual payment period (AIC 115) <input type="checkbox"/> Reserved Number Fee (AIC 115) (Ending date / /) (mm/dd/yyyy) | | | Postmark  |
| Certifying Signature | | | | | |

GUNNISON LAW AND MEDIATION

Gunnison Law and Mediation Ltd.

116 North Taylor
Gunnison, Colorado 81230
CMgunnilaw@gmail.com
www.gunnilaw.com
O: 970.922.8170

INVOICE

| | |
|------------|----------|
| Number | 152 |
| Issue Date | 8/7/2020 |
| Due Date | 9/6/2020 |

Bill To:

144 - Town of Pitkin

Flat Fees

| Flat Fees | Billed By | Price | Qty | Sub |
|---|-----------|----------|------|----------|
| Appear for/attend Town Atty Services | CDM | \$500.00 | 1.00 | \$500.00 |
| Flat Fees Total: | | | 1.00 | \$500.00 |

Time Entries

| Time Entries | Billed By | Rate | Hours | Sub |
|---|--------------------------------|----------|-------|----------|
| Review/analyze 8/7/2020 Review Archuleta St. Vacation | Christopher David Mochulsky | \$125.00 | 1.10 | \$137.50 |
| Time Entries Total | | | 1.10 | \$137.50 |

| | |
|-------------|----------|
| Total (USD) | \$637.50 |
| Paid | \$0.00 |
| Balance | \$637.50 |

Account Summary

Trust Account Balance

\$0.00 USD

Non-Trust Retainer Balance

\$0.00 USD