

Newcomb Community Center

Remote participation via ZOOM please use Meeting ID: **373 281 9188**

AGENDA

1. Call to Order: Chairperson Ed Pianalto or Vice Chairperson Jesse James Garetson

2. Public Comments:

3. NEW BUSINESS:

- Discuss and vote to approve minutes of the 5/13/2024 Zoning Board Meeting and the 6/10/2024 joint Work Session

- Discuss and possible action on Zoning Code proposal revisions from the recommendation of the Board of Trustees / Zoning Board Workshop on June 10th, 2024.
 - Review latest Fence Permit Form draft proposed with the addition of site plan drawing.
 - Renewal of Building Permits beyond the two-year completion and update Fee Schedule to reflect Building Permit Renewal (Section 17. H)
 - Demolition Permit for the demolition of a structure and update Fee Schedule to reflect fees for a Demolition Permit (Section 17)
 - Update of Appendix "A" International Residential Code version
 - Current Ordinance No. 2, Series 2002 – specifies UBC - 1997
 - Section 18: Board of Zoning Adjustment Subsection C – Variances – add verbiage that explains the process of the variance to include first approved/denied by ZBA. Appeal process to the BoT. Also includes variances on Town property.
 - Checklists for Building Permit Inspections including Final Inspections and Certificate of Occupancy.
 - Section 19: Violations Subsection B. - Clarify responsibility for drafting and mailing of certified letters.
 - Section 18: B: Duties and Powers. - Clarify responsibility for drafting and posting of meeting notices.

4. OLD BUSINESS:

- Discuss updates to the Building Permit spreadsheet and update OWTS Data and review any new permits or closed permits.

5. ADJOURN

If special accommodations or alternative access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0031 at least 48 hours prior to the scheduled meeting.