

PITKIN TOWN MEETING

Newcomb Community Center

July 12th 2021 at 7pm

MINUTES

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:04pm. Trustees Ramon Reed, Jerra Garetson, Lucinda Lull, and Tom Gibb were present. Attorney Chris Mochulsky was present. Minutes taken by Clerk Sara Gibb

2. **Public comments*:** None

3. **Town Attorney Report**:** Update on PVFD land transfer. A survey must be completed and be attached to the ordinance to partially vacate the street. The Town must decide how much to vacate. A survey could be completed prior to the next meeting and will cost \$300-\$400 dollars.

4. **For Council Action**:**

7-1 Approve meeting minutes: June 14th regular meeting, June 28th work session

Motion to approve the minutes of the June 14th and June 28th meetings made by Trustee Ramon Reed. Seconded by Trustee Jerra Garetson

7-2 Discuss and vote on Pitkin Citizen of the Year 2020

Two individuals were nominated for Pitkin Citizen of the Year 2020: Michael Ebert, Jesse James Garetson. **The votes were as follows: Michael Ebert – 1 vote, Jesse James Garetson – 4 votes. Jesse James Garetson is Pitkin’s 2020 Citizen of the Year.**

7-3 Discuss and vote on reallocating funds within the Streets Budget (Street Commissioner Jesse Garetson)

Motion to reallocate funds as described made by Trustee Lucinda Lull. Seconded by Trustee Tom Gibb. Motion carried 5-0.

Please see attached handout for description of funds to be transferred. SARA ATTACH HANDOUT TO MINUTES

7-4 Discuss and vote on improving 9th Street along the creek for a park area and accepting a gazebo donation for this area (Parks and Rec Commissioner Sara Lamar) – Sara Gibb spoke for Sara Lamar and presented the park proposal to the Board of Trustees.

Motion to move forward with planning a new park in the Town of Pitkin made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 5-0.

Trustee Ramon Reed stated that he has heard from several citizens who are not in favor of the location. He asked several questions including: “what is the purpose of opening Quartz?” “what is the purpose of vacating the street,” “what is the impact on traffic at 9th and State” “were any other locations considered for this park?”

Trustee Jerra Garetson stated that she thinks the 9th Street location is the most appropriate location. Trustee Ramon Reed stated that the Town could consider the 7 acres that it owns at the bottom of Town. This might also be a good location for a trailhead for snow plowing. Trustee Lucinda Lull asked how the wetlands at the bottom of Town would be handled.

Attorney Mochulsky stated that a street cannot be used as a park. He will look into the question as to whether a street can be vacated to itself to then be used as a park.

A public meeting regarding park planning will be held.

Public comments: Jesse James Garetson, Rodger Lull

7-5 Discuss and vote on installing a stop sign in the Town of Pitkin

The idea of a stop sign on State Street was proposed at a previous meeting. Trustee Lucinda Lull stated that she thought the issue was Main Street. Mayor Eddy Balch suggested perhaps purchasing an additional electronic speed limit sign. Trustee Jerra Garetson asked if a lighted stop sign might be more effective at 9th Street. Other suggestions from the Board and the public include: removable or permanent speed bumps, a dip, signage (i.e. “drive like your children live here”)

Trustee Ramon Reed suggested that the forum for finding a solution might not be a Board meeting but rather with a committee, chaired by the Street Commissioner. Mayor Eddy Balch agreed that a Street Committee is a good suggestion. He would like to see if a committee can be put together and cost estimates developed for a possible electric sign or a used police vehicle. Trustee Jerra Garetson stated that she thinks signs (i.e. “drive like your children live here”) have helped with speeding near her home. She suggested a quicker solution might be to order additional signs.

Public comments: Chris Nasso, Linda Cole, Garry Winget, Jesse James Garetson, Marissa Archuleta, Pete Olson, Marie Rossmiller, Thomas Kelley

7-6 Discuss and vote on obtaining new fire ban signs for the entrance to Town

Fire Chief Rand Makowski obtained an estimate for a couple of new signs: 2 signs and 4 steel posts from the sign company will be approximately \$1400. Treated posts from the lumber yard

would be cheaper. The estimates will be sent to the Board and a final decision will be made at the next meeting.

7-7

Discuss and vote on the Town of Pitkin remote attendance policy

Trustees Jerra Garetson and Lucinda Lull found no problems with the proposed policy. Trustee Ramon Reed had a comment regarding section 2A – he believes allowing remote participation for “personal” reasons is too wide open. He believes all council members should be encouraged to attend all meetings. He is also had an issue with allowing a remote Board member being considered “present” for the purpose of establishing a quorum.

Mayor Eddy Balch stated that over the past year, the need for flexibility has been demonstrated. He does not have a problem with the way the policy is currently worded. If a problem arises, the Board can handle the problem.

Trustee Tom Gibb suggested that if he were put in the position of chairing a meeting and found that all the other members of the Board were also attending remotely he would prefer to cancel the meeting. Trustee Jerra Garetson stated that she does not like the idea of rule automatically removing someone from the Board for absences. Trustee Lucinda Lull asked for the winter temperature of the meeting room to be addressed.

Public comments: Pete Olson, Garry Winget, Jesse Garetson, Suzy Metzler, Sara Gibb, Rodger Lull

7-8

BOARD OF HEALTH – Discuss and vote to approve an OWTS permit for 124 State Street

The Board of Trustees is acting as the Board of Health for this agenda item only.

Meeting break 8:41 – 8:55pm

Board of Health member Eddy Balch asked – does the well in 2nd Street belong to the Huffers? Whose well is in 2nd Street? The Board would like to see a description of how the old well will be abandoned. He also stated that on page 2, the table indicates that the design flow is 300 gallons for 2 bedrooms, but within the text of the document it says that the design flow is for 450 gallons. The pump calculations and data are inconsistent when comparing the data for the pump curve and what the text of the design states (page titled “Pump Selection...”) Is there a different calculation for the flows? At the bottom of the final page it states “service contracts available for maintenance” Does the applicant plan to have a service contract for this pressurized pump system? There should be an alarm (both visual and audio) on this system. This is not specified within the engineer’s document. Board of Health member Tom Gibb had a question regarding the sequence of this process. Once these questions are answered,

is the Board waiting until the next meeting to approve the application? Mayor Eddy Balch stated that the applicant can request a special meeting. Board of Health member Ramon Reed stated that he is concerned about this process. This Board is not qualified to review these applications except perhaps Board of Health member Tom Gibb. Board of Health member Ramon Reed is uncomfortable approving the permit. He asked, "Who will perform the inspections required by the ordinance?" Mayor Eddy Balch stated that the Board may decide to contract with a professional outside of Williams Engineering to perform the required inspections. Board of Health member Ramon Reed stated that he does not know the installer's schedule. Is the Town ready to perform these inspections? Mayor Eddy Balch will reach out to area engineers regarding review of applications and completion of installation inspections. Mayor Eddy Balch would like to send the application back to the engineer with the initial questions posed by the Board of Health. The final application can then be reviewed by an outside engineer and approved.

Public comments: Jesse Garetson, Pete Olson,

7-9 Review treasurer's report; Vote to approve July 2021 disbursements

Motion to approve disbursements as presented made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 5-0.

Treasurer Sara Gibb reported that complete financial reports are not available due to the ongoing internet outage. Once the internet is restored, the reports will be completed and placed on the website. They will also be emailed to those on the email list.

Updates/Planning/Discussion:**

- Discuss Zoning Code revisions
- Discuss updates on PVFD request for donation of land and building
- Set work sessions and discuss future agenda items – work session/special meeting to be set after OWTS applicant resubmits paperwork

5. Reports:**

- Town Mayor – Eddy Balch – The Town of Pitkin hosted the July Mayor/Manager meeting. Mayor Balch requested a statement from the Internet committee, and member Gayla Gibb shared that Peter Cole (another internet committee member) will meet with the head of Broadband for Region 10 to try and make progress toward improved internet in Pitkin.

Mayor Balch also stated that there has been some progress toward Alpine Tunnel repair. A meeting to review plans will take place in August.

- Town Clerk – Sara Gibb – The Public Utilities Commission has provided no response regarding the phone outage in April so a follow-up email was sent. Centurylink provided a response that a part was damaged and had to be ordered. It is now permanently fixed. A portable toilet is located at the playground and will be moved to Town Hall just prior to the Melodrama.
- Building Inspector – Tom Gibb (interim) – 2 permits are pending
- Sanitarian – vacant
- Fire Department – Rand Makowski – No report
- Zoning Board – Jesse James Garetson - No report
- Cemetery – Mark Rossmiller – Please see written report
- Environmental Health – Cyndi Wick – No report
- Streets – Jesse James Garetson – Please see written report – Also, Jesse James has installed 4 additional 15mph ATV signs and 2 additional 25mph Auto signs.
- Ditches – Vacant – Please see written report
- Town Hall – Garry Winget – will be meeting Thursday at 1pm with the engineer and a representative from the State Historical Fund to kick off the first stage of the planning grant for Town Hall repair. Mr. Winget will provide an update at the next meeting.
- Parks and Rec – Sara Lamar – Please see agenda item 7-4

**9. Adjourn: Motion to adjourn made by Trustee Tom Gibb. Seconded by Trustee Ramon Reed.
Motion carried 5-0. Meeting adjourned at 9:39pm.**

The next regularly scheduled meeting will be held **Monday, August 9th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

Town of Pitkin
Transaction Detail by Account
January 1 through July 12, 2021

	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
95100 - Fund - Streets					
5160 - Fund - Streets - Expenses					
5160.1 - Streets - Maintenance Expenses					
2021 Budget - \$8,000	06/14/2021	Jesse Garetson	Streets - tractor hours	1,190.00	1,190.00
	06/14/2021	Mast Trucking	Invoice 1233, 1231	600.00	1,790.00
	06/14/2021	Oldcastle SW Group INC	United Companies invoice 14003	519.38	2,309.38
	07/12/2021	Oldcastle SW Group INC	Invoices 1403348, 1403782, 140	1,898.98	4,208.36
	07/12/2021	Mast Trucking	Invoices 1239, 1245	2,000.00	6,208.36
	07/12/2021	GMCO Corporation	Invoice 21-5384	3,291.00	9,499.36
Total 5160.1 - Streets - Maintenance Expenses				9,499.36	9,499.36
			Reimbursement (gravel)	744.00	8,755.36
5160.2 - Streets - Snow plowing Expense					
2021 Budget - \$30,396	01/01/2021	AJE Audit Vendor	Reverse of GJE 102 --	-400.00	-400.00
	01/11/2021	Quartz Creek Company	Snow Plowing Dec 2020 Invoice	400.00	0.00
	01/11/2021	Quartz Creek Company	Snow Plowing Jan 2021 Invoice :	100.00	100.00
	04/12/2021	Quartz Creek Company	Invoice 3298	700.00	800.00
Total 5160.2 - Streets - Snow plowing Expense				800.00	800.00
			County 20-21 (Estimated)	5,000.00	5,800.00
			December 2021 (Estimated - retz	4,500.00	10,300.00
5160.3 - Streets - Ditches Expenses					
	06/14/2021	Crested Butte Rental Center	Invoice 1-502456 Bucket Rental	50.35	50.35
	06/14/2021	Jesse Garetson	Culverts - mileage, culvert cost	1,570.91	1,621.26
	06/14/2021	Jesse Garetson	Ditches - tractor hours	1,715.00	3,336.26
	06/14/2021	Jesse Garetson	Diesel - QCC tractor for ditch wo	14.89	3,351.15
Total 5160.3 - Streets - Ditches Expenses				3,351.15	3,351.15
			Reimbursement (culverts)	1,307.28	2,043.87
Reallocate funds to cover:					
Ditches Overage - \$2045					
Maintenance Overage - \$755					
Additional gravel and tractor hours - \$2,200					
Total request from 5160.2 (plowing) to 5160.1 (maint) -					
\$2,955 and Total request from 5160.2 (plowing) to 5160.3					
Total 5160 - Fund - Streets - Expenses					21,843.23
Total 95100 - Fund - Streets					21,843.23
TOTAL					21,843.23