

PITKIN TOWN MEETING

June 8th 2020 at 7pm

At the Newcomb Community Center

MINUTES

Full and timely notice of this meeting was provided pursuant to C.R.S. 24-6-402(2)(c).

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:02pm. Trustees Chris Nasso, Jerra Garetson and Tom Gibb were present. Minutes taken by Clerk Sara Gibb.
2. **Public comments:** Mike Sponsler
3. **Town Attorney Report**:** Possible executive session pursuant to C.R.S. §24-6-402(4)(e)(v)

Motion to dismiss to executive session for 30 minutes pursuant to C.R.S. §24-6-402(4)(e)(v) (contract negotiations) made by Trustee Tom Gibb. Seconded by Trustee Chris Nasso. Motion carried 5-0.

The Board dismissed to Executive Session at 7:15pm.

Mayor Eddy Balch called the regular meeting back to order at 7:38pm

Roll call report on whether any items were discussed in executive session that did not pertain to contract negotiations – **Lucinda Lull – no, Chris Nasso – no, Jerra Garetson – no, Tom Gibb – no, Eddy Balch - no**

4. **For Council Action**:**

6-1 Approve meeting minutes: May 11th regular meeting, June 1st work session

Motion to approve the minutes of the May 11th Chris, Second Tom Gibb, Motion carried 3-0. Trustee Jerra Garetson abstained.

6-2 Discuss and vote to appoint a Trustee for the Town of Pitkin (This item was moved up in the agenda to allow for full Board participation in the executive session)

Lucinda Lull expressed interest in the Trustee seat. She confirmed that she meets all the requirements to hold public office in the Town of Pitkin. She stated she would like to be part of the Town Council.

Motion to appoint Lucinda Lull as trustee for the Town of Pitkin made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 4-0.

Lucinda Lull joined the Board at the front table.

Public comments: Marie Rossmiller

6-3 Discuss and vote to move forward with a contract to hire a Town Attorney

Motion to sign a contract to hire Chris Mochulsky as Town Attorney made by Trustee Tom Gibb. Seconded by Trustee Chris Nasso. Motion carried 5-0.

Attorney Chris Mochulsky made an introduction and provided information regarding his work experience.

Public comments: Marie Rossmiller

6-4 Discuss and vote to appoint a Mayor pro tem for the Town of Pitkin

Trustee Tom Gibb volunteered to serve as Mayor pro tem.

Motion to appoint Tom Gibb as Mayor pro tem made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 4-0. Trustee Tom Gibb abstained.

6-5 Discuss and vote to adopt Resolution 2020-6 Designating signatories for Town account

Motion to adopt Resolution 2020-6 made by Trustee Chris Nasso. Seconded by Trustee Lucinda Lull. Motion carried 5-0.

5-1 Discuss and vote to Resolution 2020-7 adopting the Town of Pitkin fee schedule

Trustee Tom Gibb asked how long the OWTS fee had been set at \$400 and whether this was to cover costs or make money. HE stated that \$200 seems like too high of a fee for a simple upgrade/repair to OWTS. He used the example of an effluent filter. He stated that this fee does not encourage important improvements. He also introduced the idea of a late fee for delinquent inspections rather than an automatic \$500 fee.

He suggested \$50 for violating the STR occupancy advertising ordinance.

Mayor Eddy Balch stated that in his experience, having a higher fee encourages compliance. It also prevents the need to track the number of months an inspection is late.

There was discussion about whether fees will be enforced.

Trustees Tom Gibb, Lucinda Lull, and Chris Nasso believe \$250 is too high to initiate a request. Trustee Jerra Garetson wants to be sure that the fee covers any cost to the Town.

Mayor Eddy Balch found other municipalities had non-refundable fees to request a vacation, and one other municipality charges \$216. He stated that the Board needs to decide if the Town would like to use this as an opportunity to earn funds.

Trustee Tom Gibb does not believe \$100, which was suggested by Clerk Sara Gibb as a minimum, is enough. He suggested a fee of \$150 at minimum. Trustees Chris Nasso, Jerra Garetson, and Lucinda Lull are in favor of \$150.

Following Board discussion and public comments, Trustee Tom Gibb suggested \$250 for a non-refundable application fee. The remaining trustees each suggested a fee.

Motion to set the application to vacate a street or alley as a non-refundable fee of \$175 made by Trustee Lucinda Lull. Seconded by Trustee Chris Nasso. Motion carried 5-0.

Public comments: Sallie Swanson, Jesse James Garetson, Rodger Lull, Kathy Dardio

Trustee Lucinda Lull asked how often the STR advertising ordinance has been violated. Clerk Sara Gibb stated 1-2 times. Mayor Eddy Balch suggested a first offense – written notice, second notice - \$250. Trustees agree. The first notice should be sent certified mail, return receipt requested.

Motion to set the fee schedule for unlawful advertising for STRs with the first notice being a written notice sent certified mail, second notice \$250 made by Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 5-0.

Motion to adopt Resolution 2020-7 made by Trustee Tom Gibb. Seconded by Trustee Chris Nasso. Motion carried 4-1. Trustee Jerra Garetson cast a “nay” vote

Public comments: Jesse James Garetson, Rodger Lull

6-5 Review treasurer’s report. Vote to approve June 2020 disbursements

There were additions to the monthly disbursement list – Additional hours for Attorney James McDonald to prepare documents related to the Makowski/Fox alley; Tractor hours for Jesse Garetson

Motion to approve June 2020 disbursements with amendments made by Trustee Lucinda Lull. Seconded by Trustee Chris Nasso. Motion carried 5-0.

5. **Updates/Planning/Discussion**:**

- Update on Makowski/Fox quit claim deed – Aspen Lane – Documents have been signed by both the Makowski and Fox families.
- Discuss Town Budget and Budget planning – Mayor Eddy Balch would like to have the budget ready prior to October if possible. He wants the Board to do its due diligence in representing the public in the budget.
- Discuss reserve policy for the Town of Pitkin – This item ties in with budget planning. Mayor Eddy Balch requested that the public share ideas on reserve and budget planning. Trustee Chris Nasso reminded the Board that the Town holds unallocated funds and some of those funds can be used to start the reserve policy.
- Set work sessions and discuss future agenda items – ZB meeting Monday, Work session followed by special meeting June 16th at 6:30pm (BUDGET, RESERVE, STREETS QUESTION)

6. **Reports**:**

- Town Mayor – Eddy Balch
- Town Clerk – Sara Gibb – Will post for 2019 Citizen of the Year. Board needs to complete liability training and let Clerk know once complete. Public comment: Gayla Gibb, Kandy Nasso
Please see written commissioner and community reports (attached):
- Building Inspector/Sanitarian – Rand Makowski – No report
- Fire Department – Rand Makowski – No report
- Zoning Board – No report
- Cemetery – Mark Rossmiller is the new Chairman. A cemetery board meeting was held today. The Board is working on the remembrance wall for the Cemetery. Plaques are for sale at \$40/each. A work day is tentatively set for Thursday, the first week of August.
- Environmental Health – Cyndi Wick
- Streets – Jesse James Garetson
- Ditches – John Rowan
- Town Hall – vacant
- Parks and Rec – Sara Lamar – No report

9. **Adjourn: Motion to adjourn made by Trustee Chris Nasso. Seconded by Trustee Tom Gibb. Motion carried 5-0. Meeting adjourned at 8:59pm.**

The next regularly scheduled meeting will be held **Monday, July 13th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>