

PITKIN TOWN WORK SESSION

Board of Trustees/Zoning Board Work Session

Newcomb Community Center

June 10th, 2024 7:00pm

Remote participation via ZOOM: <https://us06web.zoom.us/j/4136159288> Meeting ID: 413 615 9288

AGENDA

1. **Call to Order/Roll Call:** Mayor pro tem Tom Gibb

2. **For Discussion*:**

- Renewal of Building Permits beyond the two-year completion and update Fee Schedule to reflect Building Permit Renewal (Section 17. H) – Tabled from the 2/12/2024 meeting for more research.
- Demolition Permit for the demolition of a structure and update Fee Schedule to reflect fees for a Demolition Permit (Section 17) – Tabled from the 2/12/2024 meeting for more research.
- Update of Appendix “A” International Residential Code version
 - Current Ordinance No. 2, Series 2002 – specifies UBC - 1997
 - Adoption of a newer Building Code?
- Section 18: Board of Zoning Adjustment Subsection C – Variances – add verbiage that explains the process of the variance to include first approved/denied by ZBA. Appeal process to the BoT. Also includes variances on Town property.
- Checklists for Building Permit Inspections including Final Inspections and Certificate of Occupancy.
- Section 19: Violations Subsection B. - Clarify responsibility for drafting and mailing of certified letters.
- Section 18: B: Duties and Powers. - Clarify responsibility for drafting and posting of meeting notices.

3. **Dismiss**

Approved minutes, ordinances, resolutions, future agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

**Public comment to the Board of Trustees is encouraged. Comments may be limited at the mayor's discretion*

If special accommodation for alternative access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0031 at least 48 hours prior to the scheduled meeting