

PITKIN TOWN MEETING
Newcomb Community Center

May 20th 2024 at 7:00pm
following an Executive Session at 6:30 pm

Remote participation via ZOOM: <https://us06web.zoom.us/j/4136159288> Meeting ID: 413 615 9288

EXECUTIVE SESSION, 6:30 PM

The Town Board of Trustees calls an executive session under C.R.S. § 24-6-402(4)(b) For the purposes of receiving legal advice from the Town attorney on specific legal questions related to a variance request within the Town of Pitkin

REGULAR MEETING AGENDA, 7:00 PM

- 1. Call to Order and Pledge of Allegiance:** Mayor Eddy Balch

- 2. Public comments*:**

- 3. Town Attorney Report**:**

- 4. For Council Action**:**
 - 5-1 Approve meeting minutes: April 15th regular meeting

 - 5-2 Discuss with possible action: Appointing Josh Ackerman as Parks and Rec Commissioner

 - 5-3 Discuss with possible action: Purchasing signage for River Street (“Street Narrows to 15 feet”)

 - 5-4 Discuss with possible action: Awarding a bid for ditch work within the Town of Pitkin

 - 5-5 Discuss with possible action: Adopting Ordinance 2024-5 Temporary Occupancy of Recreational Vehicles on Private Property

 - 5-6 Discuss with possible action: Variance Request 1016 State

 - 5-7 Discuss with possible action: Setting a date for a public hearing, Liquor License, Pitkin Hotel

 - 5-8 Discuss with possible action: Setting limits on discretionary spending for Clerk and commissioners

 - 5-9 Discuss with possible action: Responding to Zoning Board recommendation on a fence permit appeal for 428 State Street

 - 5-10 Review Treasurer’s Report. Discuss and vote on May 2024 Disbursements

5. Updates/Planning/Discussion**:

- Discuss plan to address the following action items (from Board of Trustees/Zoning Board work session, previous Trustee meetings)
 - Develop/approve job descriptions for commissioners, Building Inspector, Clerk/Treasurer
 - Approve process for adding items to agendas (Zoning Board meetings/Regular Town meetings/Board of Health meetings)
 - Appeals processes - Review processes and steps and identify what is missing – Attorney input required
 - Join work session between Board of Trustees and Zoning Board (building codes, roles of each Board in building and planning)
 - Compensation for mayor, trustees, commissioners

6. Special Additions to the Agenda**

7. Reports**:

- Town Mayor – Mayor Eddy Balch -
- Town Clerk – Sara Gibb –
Please see written report for the following:
- Building Inspector – Tom Gibb
- Zoning Board – Ed Pianalto - Read approved Zoning Board Minutes at:
<https://townofpitkin.colorado.gov/documents/approved-meeting-minutes>
- Cemetery – Mark Rossmiller
- Environmental Health – Gayla Gibb
- Streets – Jesse James Garetson
- Ditches – Vacant
- Town Hall – Ramon Reed
- Parks and Rec – Vacant

9. Adjourn:

The next regularly scheduled meeting will be held **Monday, June 17th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

***Any item on the agenda may be subject to an executive session*

If special accommodation or alternative access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0031 at least 48 hours prior to the scheduled meeting