

PITKIN TOWN MEETING

Newcomb Community Center

May 9th 2022 at 7pm

MINUTES

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:07pm. Trustees Jerra Garetson, Chris Nasso, Lucinda Lull and Tom Gibb were present. Attorney Chris Mochulsky was present. Minutes taken by Clerk Sara Gibb.
2. **Public comments*:** None
3. **Town Attorney Report**:** No report
4. **Special Additions to the Agenda**:**
 - Board of Health Meeting
 - Discuss and vote to sign the license agreement for 719 Main Street and approve the variance request for 719 Main Street

Board of Health meeting opened at 7:09pm.

License Agreement: Board members have received and reviewed the license agreement. Trustee Jerra Garetson asked if the address at the top should refer to both 719 and 801 Main Street. Mayor Eddy Balch confirmed. Later in the document, it is specifies to which property the document pertains.

Board of Health member Tom Gibb stated that he is sorry this was not posted because it seems that we have arrived at a solution. He stated that the caveat in the document gives the Town the right to use the area in question in the future, should it need it.

Attorney Chris Mochulsky stated that this document is a license agreement and therefore revocable. It allows Thomas Kelley to use a portion of 8th between 719 and 801 Main Street for an OWTS to service 719 Main Street. If there is a change of use of the 719 property or if the Town needs to use 8th, the document will be revoked. It is not giving away property.

Trustee Jerra Garetson stated that many of us here are using Town property. She wants to do things right. She wants to be helpful as a Board.

Mayor Eddy Balch restated that this is not an exchange of property and the Board of Trustees has the power to do away with this license agreement if it so desires.

This is a straightforward agreement in draft form. The Town can approve the draft and then send it to Thomas for his signature. Mayor Balch thinks this can move forward.

Motion to approve the license agreement for 719 Main Street made by Trustee Chris Nasso. Seconded by Trustee Jerra Garetson. Motion carried 5-0.

Public comments: Ramon Reed, Suzy Metzler, Jesse Garetson

Variance: Board of Health member Tom Gibb stated that this variance request was made in order to use as little of the Town's property as possible. He does not see an impediment with the hillside.

Motion to approve the variance request for 719 Main Street made by Board of Health member Chris Nasso. Seconded by Board of Health member Lucinda Lull. Motion carried 5-0.

Public comments: Suzy Metzler

Board of Health meeting closed at 7:25pm

5. For Council Action:**

5-1 Approve meeting minutes: April 11th regular meeting

Motion to approve the minutes of the April 11th regular meeting as presented made by Trustee Lucinda Lull. Seconded by Trustee Chris Nasso. Motion carried 5-0.

5-2 Discuss and vote on the following commissioner and Town positions: Parks and Recreation, Town Hall Commissioner, Environmental Health Agent, Ditch Commissioner, Street Commissioner, Building Inspector

Garry Winget volunteered to continue as Town Hall Commissioner for as long as the grant process is active.

Motion to appoint Garry Winget as Town Hall Commissioner made by Trustee Lucinda Lull. Seconded by Trustee Jerra Garetson. Motion carried 5-0.

Cyndi Wick and Gayla Gibb both expressed their interest in the position of Environmental Health Agent. Gayla Gibb stated that she has been interested in the topic for several years. She plans to renew her NAWT certification and become certified to install. This will also allow her to read plans and make decisions about systems. She is willing to put that time and effort toward that because she has a passion for this issue in Pitkin. Cyndi Wick was not present at the meeting. Mayor Eddy Balch stated that Gayla did a good job when she was EHA in the past. He said that it is positive that she is willing to further her education. Trustee

Jerra Garetson thanks Cyndi Wick and says she has done a good job. NAWT training is extremely valuable for our Town.

Motion to appoint Gayla Gibb as Environmental Health Agent made by Trustee Jerra Garetson. Seconded by Trustee Chris Nasso. Motion carried 4-0. Trustee Tom Gibb abstained.

Public comments: Jesse Garetson, Thomas Kelley, Suzy Metzler

Jesse James Garetson expressed interest in continuing as Street Commissioner. Mayor Balch thanked Mr. Garetson for his continued service.

Motion to appoint Jesse James Garetson as Street Commissioner made by Trustee Chris Nasso. Seconded by Trustee Tom Gibb. Motion carried 4-0. Trustee Jerra Garetson abstained.

Public Comments: Thomas Kelley, Marie Rossmiller

Tom Gibb is willing to serve as Building Inspector. Mayor Eddy Balch appreciates Mr. Gibb's continued service.

Motion to appoint Tom Gibb as building inspector made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 4-0. Trustee Tom Gibb abstained.

Public Comments: Jesse Garetson

No interest in the following positions at this time: Parks and Recreation Commissioner, Ditch Commissioner, 1 Cemetery Board seat

5-3 Discuss and vote to fill 2 vacant Zoning Board seats

Motion to appoint Jesse Garetson and Ed Herman to the Zoning Board made by Trustee Chris Nasso. Seconded by Trustee Tom Gibb. Motion carried 5-0.

Public comments: Marie Rossmiller, Suzy Metzler

5-4 Discuss and vote to fill 1 vacant Cemetery Board seat

No interest at this time.

5-5 Review treasurer's report; Vote to approve May 2022 disbursements

Cigarette tax report – will be withheld until paid back.

CD will renew at 1.25%

Jesse Garetson reported that GVE would like to extend their contract with the Town for the 2022-2023 snow season. Mayor Balch asked for a contract to be sent. JCI has purchased the old Arnie pit and there is a road grader at there. Jesse James will ask if they will allow him to operate the grader in Pitkin.

Disbursement to Jesse Garetson is for tractor hours.

Motion to approve May 2022 Disbursements made by Trustee Tom Gibb. Seconded by Trustee Chris Nasso. Motion carried 5-0.

Updates/Planning/Discussion:**

- Review and discuss Liquor License Application materials for Stumbling Moose Lodge: OWTS documents

The Board received a copy of an engineer's report. Mayor Eddy Balch stated that in reviewing the report, one thing that is stated in the report is that "through the metering of indoor water use...standard design flow for the lodge uses." He believes the owner should be asked to install a flow meter for monitoring water usage.

Trustee Tom Gibb stated that the letter says it should serve as an engineering assessment. The letter states that the engineer has accrued the information, with the exception of doing a visual inspection of groundwater, from paper information that he was able to collect. Trustee Tom Gibb would have expected a physical measurement of tank size. This is his complaint. He would like a flow meter to be installed and the data collected. If the flow exceeds the operating capacity something will have to change.

Trustee Jerra Garetson has experience with flow meters. She said she is happy to accept this engineer's report.

Mayor Eddy Balch stated that the letter reads "because there is no change of use..." then later states that the town "approve the change of use."

Trustee Tom Gibb asked if Mr. Schellenberg was happy with monitoring flows. Mr. Schellenberg stated that he didn't have a problem with it.

Mayor Eddy Balch stated that the applicant has fulfilled the requirements of the liquor license approval. Clerk Sara Gibb will notify the state to approve the license. She asked Mr. Schellenberg to wait for his physical license to arrive before serving alcohol.

Public comments: Jesse Garetson, Jake Schellenberg, Suzy Metzler

- Set work sessions and discuss future agenda items

Trustee Tom Gibb would like a work session to finalize the Zoning Code.

Work Session set for Friday June 19th starting at 5:30p

6. Reports**:

- Town Mayor – Eddy Balch – House Bill 22-1013 for microgrids has come up. Funding will be put together to develop microgrids. This will be a grant program administered by DOLA. They are looking at developing microgrids for small communities that have problems with power outages. Clerk to contact GCEA and ask if they are interested in this program and what can be developed out of it for a microgrid for the Town. Prognostication for spring flooding for this spring is low. There is concern about an extremely dry fall due to the low moisture content in the soil.
- Town Clerk – Sara Gibb – The Town is receiving emails regarding a flood discovery meeting that took place. Board – please review the emails being forwarded in case the Town needs to get involved somehow. Fire ban signs should be ready in a couple of weeks. Comnet (owner of cell phone tower) will be running fiberoptic cable from Ohio City to the tower. There are initial indications that some of the fiber may be left open for internet use. The proposed path is up Main, down 5th, under the creek, and to the tower. A packet of information should be available by the next meeting for the Board to review.

Attorney Chris Mochulsky to look into Franchise Fee for the tower

Please see written report for the following:

- Building Inspector – Tom Gibb (interim)
- Sanitarian – vacant
- Fire Department – Rand Makowski
- Zoning Board – Will meet 3rd Monday in June (20th)
- Cemetery – Mark Rossmiller
- Environmental Health – Cyndi Wick
- Streets – Jesse James Garetson – See written report. Mr. Garetson met 3 new prospects for Gunnison County Public Works Director last week.
- Ditches – Vacant
- Town Hall – Garry Winget
- Parks and Rec – Sara Lamar

**9. Adjourn Motino to adjourn made by Trustee Tom Gibb. Seconded by Trustee Chris Nasso.
Meeting adjourned at 8:40p.**

The next regularly scheduled meeting will be held **Monday, June 13th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

***Any item on the agenda may be subject to an executive session*

If special accommodation or alternative access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0031 at least 48 hours prior to the scheduled meeting