

PITKIN TOWN MEETING
at the Newcomb Community Center

March 8th 2021 at 7pm

10 present, 8 masked

MINUTES

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:03pm. Trustees Ramon Reed, Jerra Garetson, and Tom Gibb were present. Trustee Lucinda Lull was present by phone. Attorney Chris Mochulsky was present. Minutes taken by Clerk Sara Gibb.
2. **Public comments*:** None
3. **Town Attorney Report**:** Continues to work on the land transfer for PVFD. Working to assess the title for the portion of 5th that is under review.
4. **For Council Action**:**
 - 3-1 Approve meeting minutes: February 1st work session and February 8th regular meeting

Motion to approve the minutes as presented made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 5-0.

- 3-2 Discuss and vote on appointing Gayla Gibb to the Zoning Board

Motion to appoint Gayla Gibb to the Zoning Board made by Trustee Jerra Garetson. Seconded by Trustee Ramon Reed. Motion carried 4-0. Trustee Tom Gibb abstained.

- 3-3 Discuss and vote on participating in a combined election with Gunnison County

Mayor Eddy Balch suggested a mill levy increase for PVFD. Trustee Ramon Reed wanted to know about the cost for a combined election. Trustee Jerra Garetson would like to make plans to proceed and at least start the process. Trustee Ramon Reed does not believe a mill levy increase will pass. He would like more discussion and research before putting anything on the ballot. Trustee Lucinda Lull would like to proceed contingent on cost and ballot language deadlines. Trustee Tom Gibb stated that a tax could go under an umbrella that allows the Town to also upgrade some other things such as access to water for fire protection.

Motion to authorize the Clerk to contact the county to obtain estimate regarding cost and ballot language deadlines and to make a decision to move forward with a combined election if the cost is below \$1400 and the ballot language deadline is later

than May 10th 2021 made by Trustee Tom Gibb. Seconded by Trustee Lucinda Lull. Motion carried 4-1. Trustee Ramon Reed cast a nay vote.

Public comments: Jesse Garetson, Marie Rossmiller, Cyndi Wick, Suzy Metzler, Thomas Kelley

- 3-4 Discuss and vote on sending revised OWTS ordinance to the State for approval and set a date for a public hearing regarding adoption of the OWTS ordinance

Two minor edits were made to the document. The submission paperwork was reviewed and edits were made by the Board. A public hearing date of April 12 was suggested (this is the April regular meeting date)

Motion to send the revised OWTS ordinance to the State for approval made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 5-0.

Public comments: Suzy Metzler

- 3-5 Discuss and vote on approving the updated Town of Pitkin Street Vacation procedure

Item Tabled

- 1-8 Discuss and vote on adopting Town of Pitkin liquor licensing procedure

Trustee Tom Gibb would like to know more about liquor licensing and the public hearing (which is a quasi-judicial procedure) before moving forward. Trustee Ramon Reed would like Attorney Mochulsky to review the Town's proposed procedure. Mayor Balch suggests the applicant review the Colorado Liquor and Beer Code and inform the Board of the desired license type. Trustee Ramon Reed would like to go through the procedure tonight. Trustees will review examples of application procedures in the CML Liquor book, make suggested edits, and send to Clerk Sara Gibb. Clerk will send suggested edits to Attorney Mochulsky for review.

Item Tabled – No vote taken

- 2-3 Discuss and vote on updates to Town of Pitkin fee schedule and Resolution 2021-5 Fee Schedule

The Board discussed several fees including: OWTS fine, variance fee, liquor license application fee, OWTS application fee. Trustee Ramon Reed brought up the process for reviewing an OWTS application. He suggests having the county do the

initial review. He would like the Town to enter into an IGA with the county to do the initial review. Mayor Balch would like to obtain input from Trustee Lull, who along with himself, sits on the County Environmental Health Board. Trustee Tom Gibb does not have a problem with the idea but he is unsure how it will work. Mayor Balch stated that before the Town approaches the county, the Town needs to determine exactly what it wants. Mayor Balch will approach Crystal (County) regarding this idea.

At approximately 9:05 the conference call was disconnected and could not reconnect. At least 10 attempts were made using both the Clerk's phone and the Mayor's phone. The meeting proceeded at 9:15pm.

Public comments: Jesse Garetson,

9-3 Discuss and vote on Town of Pitkin snow plowing policy

Mayor Balch will disburse a document from the County.

3-6 Review treasurer's report. Vote to approve March 2021 disbursements

Motion to approve March disbursements made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 4-0.

Updates/Planning/Discussion:**

- Discuss updates on PVFD request for donation of land and building
Attorney Mochulsky continues to review the request.
- Set work sessions and discuss future agenda items

5. Reports:**

- Town Mayor – Eddy Balch
- Town Clerk – Sara Gibb - clerk may contact local banks for a possible new banking location due to increased fees at Bank of the West.
- Building Inspector – Tom Gibb (interim)
- Sanitarian – vacant
- Fire Department – Rand Makowski
- Zoning Board – Jesse James Garetson
- Cemetery – Mark Rossmiller
- Environmental Health – Cyndi Wick

- Streets – Jesse James Garetson
- Ditches – John Rowan
- Town Hall – Garry Winget
- Parks and Rec – Sara Lamar

9. Adjourn: Motion to adjourn the meeting was made by Trustee Ramon Reed. Seconded by Trustee Tom Gibb. Motion carried 5-0. Meeting adjourned at 9:37pm

The next regularly scheduled meeting will be held **Monday, April 12th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.