

PITKIN TOWN MEETING

Newcomb Community Center

March 13th 2023 at 7pm

Minutes

1. Call to Order and Pledge of Allegiance: Mayor Eddy Balch called the meeting to order at 7:04pm. Trustees Jerra Garetson and Tom Gibb were present. Trustee Lucinda Lull was present via telephone. Trustee Chris Nasso was absent.

2. Public comments*: None

3. Town Attorney Report:** No report

4. For Council Action:**

3-1 Approve meeting minutes: February 13th regular meeting

Clerk Sara Gibb clarified a change made to item 10-6 (Zoning change request). A 2/3 majority was required for the motion to be carried, and this was not achieved with the 3-1 vote with one abstention. The motion was initially recorded as “passed” but changed to “failed.” The 2/3 majority is required by Colorado Revised Statutes (31-23-305). Trustee Jerra Garetson asked for clarification on why Trustee Tom Gibb abstained from voting on this item. Trustee Tom Gibb stated that he owns many of the properties in question.

Motion to approve the minutes of the February 13, 2023 regular meeting as amended made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 4-0.

2-2 Discuss and vote on the Town of Pitkin Snow Removal Policy

Street Commissioner Jesse James Garetson and the Snow Removal committee recommend the Comprehensive Policy. Trustee Lucinda Lull would like the most comprehensive policy to be used. Trustee Jerra Garetson says the policy is clear and simple and she prefers the comprehensive policy.

Plowing Committee member Pete Olson suggests adding a comment about parking in the plowed routes. He also suggests a set of guidelines for visiting residents who wish to provide their own access.

Trustee Tom Gibb stated that it’s difficult to keep snow pack underneath on the roads, but if it’s possible to do this, it makes a big difference in protecting the roads.

Street Commissioner Jesse Garetson stated that he prefers the County or contract plow company open properties rather than allowing individuals to plow for themselves. He has no problem charging visitors for an hour or so of plowing to open up streets.

Plowing Committee member Pete Olson suggested a mailing prior to next winter so all property owners know what to expect in regard to plowing and the new policy.

Mayor Eddy Balch stated that property owners who want to initiate plowing mid-winter should incur some expense for initial opening of the route.

There was discussion about individuals providing their own plowing and potentially damaging streets.

Plowing Committee member Ramon Reed suggested that the Town not become overly specific in the policy because of the variation in snowfall, wind, etc. during each winter.

Clerk Sara Gibb to send a mailing this summer to property owners.

Motion to approve the Town of Pitkin Comprehensive Snow Removal Policy as revised made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 4-0.

Public comments: John Wise

2-3 Discuss and vote on Town Building Inspector Compensation

Clerk Sara Gibb presented estimates for building inspector compensation based on the current ordinance, 25% fee paid, 50% fee paid, and 75% fee paid.

Current Building Inspector Tom Gibb would prefer to be compensated by a percentage rather than keeping track of hours. He also confirmed that some inspections are easy and accurate, others require a significant amount of time. He prefers not to weigh in on specific numbers for compensation. He also stated that some building fees need to increase, such as fences.

Trustee Jerra Garetson stated that for the good of the Town, a solution needs to be found.

Mayor Eddy Balch suggests 65% building inspector compensation and a fee for additional plan review, of which 65% would go to the building inspector. Trustee Jerra Garetson agrees. Clerk Sara Gibb will prepare an ordinance for the April meeting.

Public comments: Sara Gibb, Jesse Garetson, Ramon Reed

- 3-2 Discuss and vote on signing an updated IGA with Gunnison County in regard to managing opioid settlement funds

Motion to sign the updated IGA with Gunnison County for the Opioid settlement funds made by Trustee Tom Gibb. Seconded by Trustee Garetson. Motion carried 4-0.

- 3-3 Review treasurer's report; Vote to approve March 2023 disbursements

Motion to approve the March 2023 disbursements made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 4-0.

Street Commissioner Jesse Garetson was reimbursed for culverts purchased from OK. He was able to obtain the culverts for half the price of what would be paid in CO. He purchased 10 and stated that the Town could easily put in 8 this summer.

5. Special Additions to the Agenda**

- None

6. Updates/Planning/Discussion**:

- Set work sessions and discuss future agenda items
FEE SCHEDULE UPDATES – SEND TO BOARD FOR UPDATES
SARA TYPE ORDINANCE FOR BI COMPENSATION
AARP Funds report for next meeting

7. Reports**:

- Town Mayor – Eddy Balch – Another broadband meeting is coming up on April 19-20 in Denver. This is a statewide meeting. CLERK SARA GIBB WILL POST – CONTACT CLERK IF INTERESTED IN ATTENDING. The Town has received a request for the upcoming ARP report due in April.
- Town Clerk – Sara Gibb – Funding update, recommends Board consider hiring a part-time planner who can write grants. The Board asked that the Clerk DO RESEARCH AND FIND OUT WHAT IS AVAILABLE FOR GRANT WRITER/PLANNER for TOWN – GRANT TO FUND POSITION OF TOWN MANAGER CO Association of City Managers – good resource for helping the Town know what to do/ask for

Please see written report for the following:

- Building Inspector – Tom Gibb
- Zoning Board – Jesse James Garetson

- Cemetery – Mark Rossmiller – No report until spring 2023
- Environmental Health – Gayla Gibb
- Streets – Jesse James Garetson
- Ditches – Vacant
- Town Hall – Vacant
- Parks and Rec – Vacant

8. Adjourn: Motion to adjourn made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 4-0.

The next regularly scheduled meeting will be held **Monday, April 10th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

Reports

Commissioner and Community

- Building Inspector –Tom Gibb – Working with Mr. Schellenberg to finalize plans for 202 Armstrong Street. Some aspects are difficult due to the snow.
- Zoning Board – Jesse James Garetson – No report
- Environmental Health – Gayla Gibb - Organizing and composing letters to send out in April:
 - 315 Main for a follow up on that metal tank that is failing with rust.
 - 816 State to check scum in 1st compartment as it was near max in 2020 but still passed.
 - 419 Main St -- the file for the PO was empty so there is nothing to see. I know it was inspected in the past as I was there. SO -- I need to find the contact person as Wayne Mustain died and I am not sure who to send notice to.
 - 609 Main St – a letter to find out where wastewater is going and how occupants are living here without a functioning OWTS. An OWTS was installed in 1997 but is not hooked up as far as the Town knows.
 - 803 River St. -- no records since 2018
 - 1100 State St. -- a letter to verify if there is an OWTS or not
 - 704 River -- 2020 inspection indicated it would need to be pumped in 2023. I'll send a letter
 - 408 River St. -- Holding Tank. Requesting pumping records
 - 3 Quartz Lane -- Holding Tank. Requesting pumping records
 - 722 Aspen Lane -- No inspections since 2016 so needs one
 - 919 Alpine Lane -- Never had an inspection. Not a traditional system at all. Combination HT and water exiting home.
 - 704 State Street -- Never had an inspection. Combination Incinerating Toilet and water exiting home. Similar to 919 Alpine Lane.These last two may generate legal issues. Would need to consult with atty. Chris.
- Streets – Jesse James Garetson – On 2/28, I attended a “Dig Safe 811” on behalf of Pitkin. We don’t have much need of this except for buried telephone lines and private buried electric lines. Any time we dig C.Y.A. call 811. I have visited with Sparky Casebolt from the County in regard to Mag Chloride. He suggested the County should “blade” State Street prior to applying the Mag Chloride. I don’t have any price quotes yet. The Snow Plowing committee has met and had excellent input. The information has been compiled into two snow plowing policies for the Trustees and public to review.
- Ditches – Vacant – No report
- Cemetery – Mark Rossmiller – The season for cemetery work has completed and there will be no report until next spring.
- Town Hall – Vacant – No report
- Parks and Rec – Vacant – No report