

TOWN OF PITKIN WORK SESSION

Newcomb Community Center

March 3rd 2025 at 6:30pm

Remote participation was available via ZOOM

WORK SESSION MINUTES

1. Call to Order: Mayor pro tem Tom Gibb called the work session to order at 6:35pm. Trustees Ed Pianalto, Ramon Reed, and Jerra Garetson were present. Minutes taken by Clerk Sara Gibb.

2. For Council Discussion:

- Attorney Employment Agreement

Suggestions were added to the draft document as requested by various Board members. There was discussion about salary rate.

There was significant discussion about frequency of in-person visits by the attorney, and the purpose of such visits.

The Board would like the attorney to visit in June and August. It was also suggested that he visit for 2 of the 3 summer months and once during another season. (3x per year)

There was discussion about whether all members of the Board and Zoning Board should be permitted to contact the attorney directly.

Clerk Sara Gibb will reach out again to CIRSA RE: insurance coverage for attorney

Public comments: Jesse Garetson, Pete Olson, Chad Varnell, Starlene Varnell

- Town of Pitkin Spending Policy

Pete Olson, who drafted the original policy, made comments about his thought process when creating the document. He stated that he hopes this document will encourage more thorough budget planning prior to each fiscal year. In speaking with the Town attorney, he learned that there is no statutory dollar amount required for bidding. The Town must exercise fiduciary responsibility in this area. Trustee Ed Pianalto referenced an earlier email from Attorney Buchner in which he [Attorney Buchner] stated that there was a statutory requirement for bidding.

There was discussion about following statute with regard to bidding for public improvement projects. There was discussion about what constitutes a public improvement vs. maintenance.

There was discussion about incidental expenses and limits, obtaining written price quotes, and using the term “sole source provider” in the policy.

Public comments: Pete Olson, Jesse Garetson

3. Adjourn: Work session adjourned at 8:10pm