

PITKIN TOWN MEETING at the Newcomb Community Center

February 8th 2020 at 7pm

MINUTES

Full and timely notice of this meeting was provided pursuant to C.R.S. 24-6-402(2)(c).

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:07pm . Trustee Tom Gibb was present. Trustee Lucinda Lull was present via telephone. Trustee Jerra Gartson was absent. Attorney Mochulsky was present. Minutes taken by Clerk Sara Gibb

2. **Public comments*:** None

3. **Town Attorney Report**:** No report

4. **For Council Action**:**

2-1 Approve meeting minutes: January 11th regular meeting

Motion to approve the minutes as amended made by Trustee Lucinda Lull. Seconded by Trustee Tom Gibb. Motion carried 3-0.

2-2 Discuss and vote to approve Resolution 2021-4 Canceling Special Election

Trustee Tom Gibb suggests the Town move forward with canceling the election. Trustee Lucinda Lull concurs.

Motion to approve Resolution 2021-4 made by Trustee Tom Gibb. Seconded by Trustee Lucinda Lull. Motion carried 3-0.

Ramon Reed was sworn into office by Clerk Sara Gibb.

Public comments: Jesse Garetson

1-5 Discuss and vote to approve Town of Pitkin 2021 Zoning Code – This item includes a public hearing

Trustee Ramon Reed stated that he had comments but wanted to hear from the public first.

A Public hearing regarding the 2021 Zoning Code was opened at 7:20pm.

Comments: Ramon Reed

Mayor Eddy Balch would like all suggestions to be sent to Clerk Sara Gibb for

compilation. Suggestions would then be forwarded to the Board of Trustees. Trustee Tom Gibb is not opposed to this plan. Trustee Ramon Reed has no problem with this plan. He would like the Board to have some discussion regarding the code.

Public hearing closed at 7:32pm.

- 1-6 Receive Ordinance 2021-1 (Adopting the 2021 Zoning Code by Reference) and set a date for a public hearing

Item tabled

- 1-7 Discuss and vote on adopting Town of Pitkin liquor licensing procedure

Clerk Sara Gibb reviewed answers to questions that were posed by the Board at the January meeting including: fees and public hearing. Clerk Gibb stated that she ordered the “Beer and Liquor Book” from CML and suggests the Board of Trustees review this publication. Trustee Tom Gibb stated that he reviewed the application (State) and he suggests the Trustees also review this document. Trustee Ramon Reed suggested that Mayor Balch contact the Sheriff’s office to come and talk to the Town about enforcement of liquor rules.

Clerk Sara Gibb will send the CML publication “Beer and Liquor Book” as well as a copy of the State application to the Board of Trustees.

Public comments: Suzy Metzler, Jesse Garetson

- 2-3 Discuss and vote on updates to Town of Pitkin fee schedule and Resolution 2021-5 Fee Schedule (THIS IS ONLY IF LIQUOR PROCEDURE IS ADOPTED)

Item tabled

- 9-3 Discuss and vote on Town of Pitkin snow plowing policy

Mayor Eddy Balch has left messages for Marlene Crosby but has not spoken with her regarding the trial of plowing. **Item tabled.**

- 2-4 Discuss and approve guidelines for Town of Pitkin letterhead contest

Mayor Eddy Balch received an idea from a constituent regarding the idea of a letterhead contest with a gift card prize. Trustee Ramon Reed believes this

is a good idea. Trustee Tom Gibb agrees. The Board agreed on a deadline of April 2nd, 2021 and a gift card for \$25.

2-5 Review treasurer's report. Vote to approve February 2021 disbursements

Clerk Sara Gibb reported that she is working with the office manager at Attorney Mochulsky's firm regarding coordinating invoice/payment dates with the Town.

Motion to approve disbursements made by Trustee Tom Gibb. Seconded by Trustee Ramon Reed. Motion carried 4-0

Updates/Planning/Discussion:**

- Discuss updates on PVFD request for donation of land and building

Vikki Archuleta sent an email stating that she has requested a title search from Dillon at a local title company and will update the Board once she has more information. Vikki stated via telephone that the Fire Department is open to any suggestions on how to move this process forward.

Trustee Tom Gibb stated that the firehouse building is straddling both halves of 5th Street. He wondered what alternatives are available to transfer the property to the PVFD.

Attorney Mochulsky will research the best way to transfer the property to the PVFD.

Public comments: Jesse Garetson, Suzy Metzler

- Set work sessions and discuss future agenda items
Trustee Ramon Reed would like the Board to address the OWTS ordinance. The way he reads the OWTS ordinance, he does not see any way that the Town is granting permits. He would like to get this straightened out before the building season. Trustee Tom Gibb agrees with Trustee Reed. Mayor Eddy Balch would like to look at the approach on building permits and shift the onus of inspection and design on the engineer of record. An as-built must be provided. He agrees that the ordinance needs to be cleaned up. He would like to move inspections to once every 5-7 years. He would like every OWTS in the Town to be inspected by an NAWT inspector prior to extending the inspection interval. He suggests a work session in March. Trustee Reed asked how the systems were permitted this winter. Zoning Board chairperson Jesse Garetson stated that the Zoning Board reviewed the setbacks for the systems. Environmental Health Agent Cyndi Wick signed the permits.

A Work Session is scheduled for 7:15 Monday, March 1st (OWTS)

5. Reports:**

- Town Mayor – Eddy Balch – Mayors/Managers meeting this week. The concern regarding the economic impact of COVID remains high. A presentation by Tomichi Rising (a development east of Gunnison) was presented and a plan is moving through the Gunnison planning department. They have a long-term vision, which is a 20-year plan.
- Town Clerk – Sara Gibb – Clerk Sara Gibb reported that The Town of Pitkin has the option to hold a combined election with the county and a TABOR issue may be put on the ballot. The Town needs to hire a new audit firm. Clerk Sara Gibb requested permission to select the firm as long as the estimate is within budget. The Board granted permission.
- Building Inspector – Tom Gibb (interim) – one permit for a shed was issued
- Sanitarian – vacant
- Fire Department – Rand Makowski – No report
- Zoning Board – Jesse James Garetson
- Cemetery – Mark Rossmiller – No report
- Environmental Health – Cyndi Wick – No report
- Streets – Jesse James Garetson – minimal plowing due to lack of snow
- Ditches – John Rowan
- Town Hall – Garry Winget – waiting to hear back on a grant application for engineering for the repairs needed at Town Hall
- Parks and Rec – Sara Lamar – No report

9. Adjourn: Motion to adjourn made by Trustee Ramon Reed. Seconded by Trustee Tom Gibb. Motion carried 4-0.

The next regularly scheduled meeting will be held **Monday, March 8th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

***Any item on the agenda may be subject to an executive session*

If special accommodation or alternative access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0031 at least 48 hours prior to the scheduled meeting