

Town of Pitkin
Check Detail
February 5 - 8, 2021

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	02/08/2021	Eddy Balch	1001 · Cash - Operating	
			5040 · Service Provided - Mayor	-300.00
TOTAL				-300.00
Check	02/08/2021	Sara Gibb	1001 · Cash - Operating	
			6900.1 · Wages - Town Clerk	-800.00
			2210 · FICA , Medicare, & FIT P...	122.40
			6510 · FICA & Medicare Expense	-61.20
TOTAL				-738.80
Check	02/08/2021	GCEA	1001 · Cash - Operating	
			5260.2 · Town Hall - Utilities	-33.26
TOTAL				-33.26
Check	02/08/2021	Schumacher and ...	1001 · Cash - Operating	
			5060 · Service Provided - Legal	-550.00
TOTAL				-550.00
Check	02/08/2021	The Paper Clip	1001 · Cash - Operating	
			6300 · Office Supplies & Postage	-48.03
TOTAL				-48.03

Employee: Sara Gibb
Position: Clerk/Treasurer
Period: January, 2021

1/1/21 1.78h (Election, filing, meeting prep)

1/3/21 2.23h Meeting prep, ordinance and resolution drafts, paperwork

1/5/21 1.23h (Email; Finances)

1/6/21 3.88h Meeting prep, phone call, email, finances ; Phone call; Meeting prep, email, finances

1/7/21 2.1h Phone calls, finances, email; Bow paperclip; Meeting prep and email

1/8/21 0.37h (Email, ??)

1/9/21 0.62h (Website, liquor)

1/10/21 4.73h Meeting prep (including divider setup), draft procedure ; Meeting prep, email, paperwork

1/11/21 2.23h (Meeting)

1/12/21 0.38h (Phone ; Phone call)

1/13/21 2h (Email; Email, website, budget, liquor research)

1/15/21 0.7h (Email, conference call troubleshooting, paperwork)

1/17/21 2.58h (End of year Finances, bills, filing, email,)

1/19/21 0.78h (Email; ; Petition drop off ; Usps)

1/22/21 1.77h (Paperwork, email, finances,)

1/24/21 1.23h (Streets)

1/26/21 0.85h (Budget, email, HUTF)

1/27/21 2.23h Finances, email, meeting prep ; County ; Email, finances

1/28/21 0.32h (Paper clip, county)

1/29/21 4.4h Tax filing, budget, finances ; Meeting prep, accounting firm contacts, posting

Total: 36.43h

Eddy Balch

Eddy Balch

PO Box 33
Pitkin, CO
970-497-6706
Eddy.Balch@gmail.com

Invoice No. 1-2021
Invoice Date: February 1, 2021
Bill To: **Town of Pitkin, CO**
Attn: Sara Gibb
Address: PO Box 9
Pitkin, CO 81241
Phone: 970-787-0968
E-mail: thetownofpitkin@gmail.com

Description	Unit	Cost Per Unit	Amount
Invoice: January 2021			
Mayor	1 month	\$300.00	\$300.00
		Invoice Subtotal	\$ 300.00
		Other	
		TOTAL	\$ 300.00

Make all checks payable to Eddy Balch

Thank you!



Monthly Statement

TOWN OF PITKIN
P.O. BOX 9

PITKIN

CO 81241

TOWOFP
PHONE 970-787-0968
PAGE 1

INVOICE #	DATE	REMARKS	CHECK/PO	AMOUNT	RUN.BALANCE
LAST PAYMENT APPLIED ON 12/31/20			CHECK #4778	FOR \$	4.40
1915450-0	01/07/21	INVOICE	SARAH	43.03	43.03
1917037-0	01/28/21	INVOICE	SARAH	5.00	48.03

Thank you for your business

WE APPRECIATE YOUR PROMPT PAYMENT					TOTAL DUE
1 TO 30	31 TO 60	61 TO 90	OVER 90		
48.03	.00	.00	.00		48.03

Remit to:
The Paper-Clip, LLC
P. O. Box 716
Gunnison, CO 81230

Questions about your statement?
Want to pay online?

Call 970-641-1107

PHCA Invoice

PHCA

PO Box 218
 Pitkin, CO
 970-497-6337

Invoice No. 2021-1
Invoice Date: January 31, 2021
Bill To: **Town of Pitkin**
Address: Pitkin, CO 81241
Phone:
E-mail: TheTownofPitkin@gmail.com

Description	Column1	Hours of Usage	Amount
Propane			\$ 87.50
Electric			\$ 15.25

** Electric heaters were installed October 19, 2019. Latest electric bill is from Dec 12 - Jan 12 for \$37.20 (\$66.20 less \$29 base cost)
 Town use of the NCC for the Dec 12- Jan 12 bill was 41%.

	Invoice Subtotal	\$	102.75
	Tax Rate		
	Sales Tax		
	Other		
	TOTAL	\$	102.75

Make all checks payable to PHCA
 Total due by the 15th of the following month.

Thank you!

Schumacher & O'Loughlin, LLC

~Attorneys at Law~
232 W. Tomichi Avenue, Suite 204
Gunnison, CO 81230
phone: 970.641.4900
fax: 970.641.5005
email: info@gunnisonlaw.net
website: www.gunnisonlaw.net

Attn: Town of Pitkin
Town of Pitkin
Town of Pitkin
c/o Sarah Gibbs
PO Box 9
Pitkin, CO 81241

Statement Date: January 21, 2021
Statement No. 8471
Account No. 5478.00
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RE: General Matters

Fees

			Hours	
01/21/2021	CDM	2 questions from archuleta's re: street vacation	0.40	50.00
	CDM	Contract work to accrue at next meeting		<u>500.00</u>
		For Current Services Rendered	0.40	550.00
		Total Current Work		550.00

Payments

01/20/2021		Payment via check #4799		-500.00
		Balance Due		<u>\$50.00</u>