

PITKIN TOWN MEETING

February 10th 2020 at 7pm

At the Newcomb Community Center

MINUTES

1. **Call to Order** and Pledge of Allegiance: Mayor Rachel New called the meeting to order at 7:04pm. Trustees John Rowan, Lucinda Lull, Jerra Garetson and Lois Sharpton were present. Trustees Cory Nasso and Eddy Balch were absent. Attorney James McDonald was present. Minutes taken by Clerk Sara Gibb.
2. **Public comments: None**
3. **Town Attorney Report: No Report**
4. **Environmental Health Agent Report:** A printed report was provided. Please see printed report for details. Environmental Health Agent Cyndi Wick presented. The Board tentatively chose Monday, February 24th for the Environmental Health Board meeting to address the requests of the EHA.

Public comments: Suzy Metzler

5. **For Council Action**:**

- 2-1 Approve meeting minutes: January 13th regular meeting, January 6th work session, and January 23rd work session and special meeting

Motion to approve the above-listed minutes made by Trustee Lucinda Lull. Seconded by Trustee Jerra Garetson. Motion carried 4-0.

- 2-2 Discuss and vote to approve Resolution 2020-1 (Streets Mill Levy)

There was discussion regarding FCPA statutes as they apply to Pitkin. Attorney McDonald reviewed the statutes and read from CRS 1-45.

Motion to approve Resolution 2020-1 made by Trustee Jerra Garetson. Seconded by Trustee Lois Sharpton. Motion carried 4-0.

Public comments: Suzy Metzler, Jesse Garetson, Gayla Gibb

- 2-3 Discuss and vote to approve Resolution 2020-2 (Town Hall Mill Levy)

Motion to approve Resolution 2020-2 made by Trustee Lucinda Lull. Seconded by Trustee John Rowan. Motion carried 4-0.

Public comments: Pete Olson,

2-4 Discuss and vote on land sale/use policy

Edits were suggested by Trustee Lois Sharpton. Attorney McDonald discussed the use of the word appraisal in this document. A viable appraisal for the type of property that may be vacated requires a specialty appraiser with knowledge of easements and governmental conveyances. Trustee Lois Sharpton requested confirmation that this policy covers sale and trade. Attorney McDonald confirmed and pointed out the relevant portions of the document.

There was discussion about the cost being applied to the petitioner alone.

Motion to approve the Town of Pitkin Procedure/Petition to Vacate Street or Alley made by Trustee Jerra Garetson. Seconded by Trustee John Rowan. Motion carried 4-0.

Public comments: Ramon Reed, Pete Olson,

2-5 Review treasurer's report. Vote to approve February 2020 disbursements

Attorney Jim McDonald asked for clarification regarding payments related to the Aspen Lane transfer. The Town will cover the costs up front and prior to the transfer completion, the full costs will be paid by Mr. Makowski.

Motion to approve February disbursements made by Trustee Lucinda Lull. Seconded by Trustee Jerra Garetson. Motion carried 4-0.

6. Updates/Planning/Discussion:

- Discuss letter in support of GVH EMS grant request for new ambulance
Mayor New drafted a letter and would like the Board's approval to send the letter.
Motion that the Town send the letter of support made by Trustee Lucinda Lull. Seconded by Trustee John Rowan. Motion carried 4-0.
- Update on Makowski/Fox quit claim deed – Aspen Lane
Mr. Makowski has signed the agreement but the original has not been received. Mr. Fox did not initially receive Mr. McDonald's email containing the documents, but has since

received the documents. Mr. McDonald added language that indicates the Town will not sign the documents until signed documents are attached from the parties (Foxes, Makowski). Clerk Sara Gibb will send an itemized bill to Mr. Makowski.

- Discuss reserve policy for the Town of Pitkin. Clerk will get best practices.
- Set work sessions and discuss future agenda items

Transportation/parking/plowing
Town Hall Rehab
1-5-10 year strategic plan for Pitkin

7. Reports:

- Town Mayor – Mayor New was contacted this week by Chuck S. from a 4-wheeling club. He has met with various groups in the valley to help solve the Palisades problem. All Weather Dirt Works – pull ditches, re-crown, water truck work (potholes, etc.) for \$4500/mile. Mayor New would like to have a reception/meet and greet for the first meeting in May with the new board. Trustee Lois Sharpton likes the idea of a special meeting.
- Town Clerk – Election updates, 5 candidates for Trustee, 3 questions and/or issues on the ballot. Absentee ballot applications are available. Updates on Town phone.
- Building Inspector/Sanitarian – Rand Makowski
- Fire Department – Rand Makowski
- Zoning Board – James Sharpton
- Cemetery – James Sharpton
- Environmental Health – Cyndi Wick – please see report above
- Streets – vacant
- Ditches – John Rowan
- Town Hall – Juliet Serrato
- Parks and Rec – Sara Lamar

5. Adjourn: Meeting adjourned at 8:47pm

The next regularly scheduled meeting will be held **Tuesday, March 10th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.