

PITKIN HISTORICAL AND COMMUNITY ASSOCIATION

P.O. BOX 218

PITKIN, COLORADO 81241

Memorandum of Agreement

September 10, 2020

This agreement shall be in effect for the period of October 1, 2020 to May 31, 2021. This agreement is developed for the purpose of providing the Newcomb Community Center open and useable for the Town of Pitkin for this period.

1. There shall be a monthly payment of \$315 in October and November and the remaining \$310 in December to pay-off the heaters.
2. There shall be a monthly propane payment of \$87.50 to provide the core heating needed to ensure that water pipes in the building do not freeze. Amounts of propane used above this amount each month will be paid by the PHCA.
3. The electrical utility will be allocated between the Town of Pitkin and the PHCA based on hours of usage. A log will be maintained of how many hours the electrical furnaces are turned on for Town Council meetings, and a log will be kept on how many hours the electrical furnaces are turned on for non-Town Council events. Based on the percentages of time used, the monthly electrical bill will be allocated between the Town of Pitkin and the PHCA. (PHCA will pay the \$29 monthly base rate.)

If there are donations for non-Town of Pitkin usage, they will go to the PHCA for its general usage portion of the electrical bill and the overage on the propane bill.

4. The PHCA Treasurer will submit a bill to the Pitkin Town Treasurer as soon as possible after the monthly electrical bill has been received and the percentage of usage calculated.

Gerald Winget

PHCA President

Eddy Balch

Pitkin Mayor