

PITKIN TOWN MEETING
Newcomb Community Center

January 9th 2023 at 7pm

MINUTES

1. **Call to Order and Pledge of Allegiance:** Mayor Eddy Balch called the meeting to order at 7:01pm . Trustees Jerra Garetson and Tom Gibb were present. Trustee Lucinda Lull attended via telephone. Attorney Chris Mochulsky was present. Minutes taken by Clerk Sara Gibb.

2. **Public comments*:** None

3. **Town Attorney Report**:** No report

4. **For Council Action**:**

1-1 Approve meeting minutes: December 12th regular meeting

Motion to approve the minutes of the December 12th Regular Meeting as corrected made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 4-0.

Clerk Sara Gibb corrected item 11-2 in which Trustee Lucinda Lull was originally recorded as both making a the motion and a second.

6-2 Discuss and vote on proposal from Mike and Sally Graham to designate a historical site at the remains of the mill on 2nd Street

Based on an email from the Grahams, it seems that the Grahams want to move forward with an adjacent landowner to place the sign on private property. They would like to work with the PHCA in moving forward. The Grahams were not opposed to a sign on Main Street pointing visitors to the mill site. Trustee Tom Gibb stated that the mill site is an “attractive nuisance” and a fence may be needed. Mayor Eddy Balch stated that this would not be the Town’s responsibility, but rather the responsibility of the private landowners who are moving forward with this project. The Town may consider a directional sign on Main Street in the future. The Board has concluded discussion on this matter at this time.

10-6 Discuss and vote on Zoning Change Recommendations from the Zoning Board of Adjustment. *This item includes a Public Hearing.*

Attorney Chris Mochulsky stated that under the Zoning Code, this recommendation must be made in writing and submitted to the Town Clerk. The application process

must be followed by the Zoning Board. A full application must be submitted. Attorney Chris Mochulsky stated that the requirements in the Zoning Code under section 21 must be followed.

Item tabled

1-2 Discuss and vote on Resolution 2023-1 (Official Posting Locations)

Motion to approve Resolution 2023-1 made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 4-0.

This is a yearly requirement per statute. The Town's posting locations remain unchanged – the indoor bulletin board at the post office and online at the Town's website continue to be the official posting locations.

1-3 Discuss and vote to reallocate funds from 5160.1 Streets – Maintenance Expenses to 5160.3 Streets – Ditches for the 2022 Fiscal Year

Motion to reallocate \$4,120 from account 5160.1 (Streets – Maintenance) to 5160.3 (Streets – Ditches) made by Trustee Jerra Garetson. Seconded by Trustee Lucinda Lull. Motion carried 4-0.

Clerk/Treasurer Sara Gibb stated that the Board needs to reallocate \$4120 in order to cover the overage in the Ditches expenditures for fiscal year 2022.

1-4 Review treasurer's report; Vote to approve January 2023 disbursements

Treasurer Sara Gibb questioned a payment request from Jesse Garetson for work done to prepare the 9th Street park area for the memorial. The amount is question \$1,150 for tractor hours. The amount would be paid from the Parks and Rec budget. Treasurer Sara Gibb stated that the Town had not budgeted any funds for this park, as it was understood to be a donation from the Kandy Nasso Memorial fund. When permission was given to develop the area as a park, the Board was told that no Town funds were required. At that time, Mayor Balch also stated that cost estimates would be required. No cost estimates or budget requests have been made to the Town for financial participation in the development of the memorial. The request for \$1,150 was unexpected.

Jesse Garetson, who completed the tractor hours, stated that 90% of the hours were spent on park area from Quartz Lane to the creek. He thought that the donation was of the gazebo only and that the Town should cover the cost of the park.

Trustee Tom Gibb stated that this was approved as a viable location for a privately funded project. It could have been vacant with no improvement. In order to do this [the memorial project] it requires improvement. It was Trustee Gibb's understanding that the Town was not required to put anything into this project.

Trustee Jerra Garetson suggested that the memorial committee meet and discuss this and possibly not address it at the Board. She stated that although this is a city park, the memorial is private and will be called the Kandy Nasso Memorial Gazebo.

Trustee Lucinda Lull stated that at some point the Town will need to take ownership of the park eventually because it is Town property.

Treasurer Sara Gibb requested that any requests for funding support for the memorial park area be presented to the Town Board for approval and budget reallocation prior to invoices being presented.

Treasurer to move all but 25k from savings to CSAFE

Motion to approve the January 2023 disbursements made by Trustee Tom Gibb. Seconded by Trustee Jerra Garetson. Motion carried 4-0.

5. Special Additions to the Agenda**

- None

6. Updates/Planning/Discussion:**

- Set work sessions and discuss future agenda items – Building Inspector compensation will be discussed at a future meeting. Clerk Sara Gibb to survey similar Towns and obtain their compensation schedules.

7. Reports:**

- Town Mayor – Eddy Balch – All Board members should have received the notice about the Broadband workshop in CB on January 29th-30th. On the 30th there will be discussion about Broadband. Mayor Balch would like the Town to be represented at this meeting. There is an update to the Gunnison Regional Alert system. Individuals must go online and sign up to receive emergency alerts. Those who have not done so should go to Gunnison Regional Alerts online and verify your address and contact information.

- Town Clerk – Sara Gibb - Thank you to all who participated in CIRSA continuing education. Close to 80% of people participated. The Town’s results will be shared with CIRSA during the 2022 audit.

Please see written report for the following:

- Building Inspector – Tom Gibb
- Zoning Board – Jesse James Garetson – The Zoning Board will meet on Monday January 16th at 7pm. Request that Sara Gibb please have printed copies of the 2022 Zoning Code for all members.
- Cemetery – Mark Rossmiller – No report until spring 2023
- Environmental Health – Gayla Gibb
- Streets – Jesse James Garetson
- Ditches – Vacant
- Town Hall – Vacant
- Parks and Rec – Vacant

8. Adjourn: Motion to adjourn made by Trustee Jerra Garetson. Seconded by Trustee Tom Gibb. Motion carried 4-0. Meeting adjourned at 7:59pm.

The next regularly scheduled meeting will be held **Monday, February 13th** at 7:00PM. Council meetings are scheduled to adjourn at 9:00PM. At the council’s discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://townofpitkin.colorado.gov>

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no later than **Wednesday at 5pm** prior to the regularly scheduled meeting. Supporting documentation must also be submitted no later than 5pm on the Wednesday before the meeting.

Reports

Commissioner and Community

- Building Inspector –Tom Gibb – No report
- Zoning Board – Jesse James Garetson – A Zoning Board meeting is scheduled for Monday, January 16th at 7pm.
- Environmental Health – Gayla Gibb – No Report
- Streets – Jesse James Garetson – Gunnison Valley Excavation has been activated for plowing as of December 2, 2022. Appropriate snow plowing for each recent snowfall has been accomplished.
- Ditches – Vacant – No report
- Cemetery – Mark Rossmiller – The season for cemetery work has completed and there will be no report until next spring.
- Town Hall – Vacant – No report
- Parks and Rec – Vacant – No report